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ADMISSIONS

ADMISSION TO AUK

The American University of Kuwait places special emphasis on quality education that is rooted in the liberal arts philosophy and based on the American model of higher education. Applicants are considered based on their educational qualifications regardless of race, color, gender, religion, age, disabilities, or national origin. Admission to the American University of Kuwait is competitive, based on evidence of potential for successful performance, and on availability of space in the entering admissions class.

AUK is particularly interested in attracting students who have demonstrated academic achievement and seriousness of purpose, and who recognize the value of a broad educational experience as an important component of their personal and professional development.

AUK serves:

- Kuwaiti nationals and expatriates living in Kuwait who seek higher education based upon American standards and models but grounded in the local cultures and traditions.
- International students who wish to study at AUK on a full-time, part-time, or intermittent basis, whether for cultural enrichment or for other reasons.

The Office of Admissions is responsible for admitting all undergraduate (first-year and transfer) and Intensive English Program students to the University. Except for government and AUK scholarship recipients, students have the choice of enrolling on a full-time basis (minimum of 12 credit hours and maximum of 18 credit hours per semester), or on a part-time basis (less than 12 credit hours per semester). Visiting and non-degree students are also eligible for admission to the American University of Kuwait if they meet the admissions requirements.

The admission requirements include various measures of English language proficiency, standards based upon the performance established by applicants in their previous educational experiences, high school grade point averages, and scores on available standardized tests.

Each semester, the Office of Admissions evaluates all qualified applications and extends offers of admission to academically deserving applicants. Meeting the basic requirements does not ensure admission to AUK. Some applicants may be placed on a waiting list for admission. The Office of Admissions will inform wait-listed students of the dates by which they will be notified of a final admission status.

ENGLISH PROFICIENCY

As instruction at the American University of Kuwait is in English, evidence of English proficiency is required for all applicants seeking undergraduate admission. Proof of English proficiency is demonstrated by one of the following:

- A composite score of 60 or above on the Internet-Based TOEFL (IBT) with a minimum score of 13 on the reading and 14 on the writing sections of the exam. TOEFL scores should be no more than two years old at the date of application and an official score report must be submitted. To have an official TOEFL score sent to the Office of Admissions, AUK's official Designated Institution Code (8444) must be included in the appropriate place on the TOEFL exam paper.
- A Band score of 6.0 on the IELTS (Academic), with a minimum score of 6.0 on the Reading and 5.0 on the Writing sections of the Exam.
- A minimum score of 106 on the AUK English Placement test, and a minimum score of 5 on the essay.
- Successful completion of Semester 2 in AUK's Intensive English Program (IEP).

ADMISSION APPLICATION DEADLINES

As admission into an incoming class is competitive and limited, applicants are strongly encouraged to submit their admissions application and all required documentation as early as possible. AUK will not accept applications after the published application deadline or after the incoming admissions class has reached full capacity. Please note that the application deadlines are subject to change based upon capacity.

The Office of Admissions will accept and review applications from Kuwait-based applicants according to the following deadlines:

SEMESTER	APPLICATION DEADLINE
Fall 2023	August 15, 2023
Early Admission for Fall 2023	May 31, 2023
Spring 2024	January 25, 2024
Summer 2024	June 9, 2024

The Office of Admissions will accept and review admissions applications from international applicants according to the following deadlines:

SEMESTER	APPLICATION DEADLINE
Fall 2023	June 1, 2023
Spring 2024	January 7, 2024
Summer 2024	May 1, 2024

ADMISSION PROCESS

STEP I: APPLICATION

The complete application packet, including all material listed under admission requirements must be submitted to the Office of Admissions by the published deadline. The Office of Admissions reviews applications as received. Applicants can expect to receive a decision regarding their admission status within four (4) weeks of submitting their complete admissions application.

The application is also available online on the AUK website. The application form must be completed in full and signed by the applicant guaranteeing that all information provided is complete, truthful, and accurate. Submission of inaccurate and/or intentionally misleading information on the admissions application may result in the student's acceptance into AUK being rescinded.

Fulfilling all admission requirements does not guarantee acceptance to the American University of Kuwait.

PERSONAL ESSAY

Applicants must submit a typed personal essay, written in English, with the application packet. More information on the topic and format of the essay is provided on the application form. Like every other portion of the application packet, the personal essay is considered confidential, and will only be read by the AUK Admissions Committee.

APPLICATION FEE

All applicants, including scholarship students, are required to pay a non-refundable application-processing fee of KWD 20 with the application packet. Packets received without the fee will not be processed or reviewed. Only fees paid by check or money order made payable to the American University of Kuwait may be enclosed in the application packet envelope. If students wish to pay cash, they may do so at the AUK Office of Finance and then submit a copy of their cash receipt with the application packet.

STEP II: CONFIRMATION AND ENROLLMENT DEPOSIT

Once an applicant has been admitted to the American University of Kuwait, the applicant is required to confirm his/her intention to attend AUK. To confirm attendance and to reserve a seat in the entering class, the applicant must pay a non-refundable KWD 100 enrollment deposit. Tuition deposits are to be paid directly to the AUK Office of Finance. The deposit will be credited to the applicant's first semester tuition amount.

If the enrollment deposit is not received by the AUK Office of Finance, admitted students will not be allowed to participate in the Student Advisement and Registration program (SAR). Admitted students that fail to pay the enrollment deposit may lose the opportunity to register for classes.

STEP III: FINAL TRANSCRIPT(S)

All admitted students are required to submit an official final transcript, including any remaining test scores. In addition, all applicants must have their final high school transcript certified and stamped by the Ministry of Education (MOE) in the State of Kuwait indicating that the student has met the Ministry's high school equivalency requirement. College/university diplomas must be from an institution recognized by the Ministry of Higher Education in the State of Kuwait. AUK will withdraw the acceptance of an applicant if the final transcript no longer meets AUK admissions requirements.

One official and stamped copy of an applicant’s high school transcript must be submitted with the application packet which should list the subjects studied, grades earned, and diploma awarded. Unofficial or unsealed copies of transcripts will not be accepted in lieu of official documents. If the transcript is in a language other than Arabic or English, the transcript should be supported with a certified English translation.

Students who have their admission to the American University of Kuwait rescinded for failing to satisfy these requirements will not be entitled to any refund of their tuition or University fees. Fulfilling all Admissions requirements does not guarantee acceptance to the American University Of Kuwait.

ADMISSION CATEGORIES & REQUIREMENTS

Students accepted at the American University of Kuwait are classified into the following categories:

FIRST-TIME COLLEGE STUDENTS

First-time students are those who have never attended a college or university prior to admittance at AUK. First-time students must meet the high school equivalency requirements and the English proficiency requirements.

All first-time university students seeking admission to AUK must satisfy the following minimum high school GPA requirements. The following table provides a list of common high school systems and the corresponding minimum high school GPA or equivalent requirements for admission to AUK.

High School System	Equivalency	Minimum Requirement
Government System (Percentage)	Not Required	60%
Government System (Modular)	Not Required	2.00
American System	Required	2.00
Arabic Private	Required	60% or equivalent 2.00
Bilingual System	Required	2.00
British System	Required	Completion of 6 IGCSE with a minimum grading scale of 3 or D*
French Baccalaureate or equivalent	Required	Completion of Baccalaureate required with minimum average score of 12 or 60% cumulative average
Indian System	Required	Completion with a minimum cumulative average of 60% or equivalent for either: Higher Secondary School Certificate; or Intermediate Examination Certificate; or “All India Senior School” Certificate

International Baccalaureate	Required	Completion of Baccalaureate with 6 subjects (at least 3 at the higher level) and a minimum score of 24
Iranian System	Required	Completion of degree required with minimum average score of 12 or 60% cumulative average
Pakistani System	Required	Higher Secondary School Certificate (Part II) required with a minimum average of 40 or 2.00 GPA equivalent

** Ministry of Education Arabic and Religious Studies may each substitute for an IGCSE. High school types not covered above will be reviewed on a case-by-case basis and will require at least a passing grade as well as Kuwait Ministry of Education equivalency. Admission to AUK does not guarantee admission to specific programs (refer to program-specific admissions requirements section).*

TRANSFER STUDENTS

A transfer applicant is an undergraduate student who successfully graduated from high school, attended another college-level institution approved by the Ministry of Higher Education in the State of Kuwait, and attempted one or more courses irrespective of credits earned. Transfer students:

- Must meet AUK's English language proficiency requirements.
- Must meet program-specific admissions requirements.

Only courses taken at institutions certified by the Ministry of Higher Education in the State of Kuwait with a grade of "C-" and above may be considered for a transfer evaluation. The grade will not be calculated in the University GPA.

NON-DEGREE STUDENTS

The American University of Kuwait may offer non-degree admission to individuals who wish to take courses at AUK for personal or professional enrichment. Individuals admitted as non-degree students are to abide by the following rules and conditions:

- May take a maximum of 12 undergraduate credits.
- Must have a high school certificate or higher level of education recognized by the Ministry of Education in the State of Kuwait.
- Must meet AUK's English language proficiency requirements.
- Are subject to AUK's pre- and co-requisite requirements.
- Are held to the same academic and student code of conduct standards, and tuition and fees as degree-seeking students.

Transferring from Non-Degree Status to Degree-Seeking Status

To apply for degree-seeking status, a non-degree student must:

- Meet all AUK undergraduate admission requirements for the semester of intended admission.
- Submit all appropriate application materials and supporting documents to the Office of Admissions.
- Students may apply a maximum of 12 credit hours earned in courses passed with a grade of C- or higher taken in non-degree status at AUK toward a degree program.
- Note: Non-degree students who earn a GPA below 2.0 while at AUK are subject to the University academic probation and dismissal policies. Non-degree students cannot transfer into the University until all holds are cleared.

VISITING STUDENTS

Visiting students who are enrolled in a degree program at another institution and wish to take courses at AUK may visit for up to a maximum of one academic year or attempt up to a total of 30 semester hours. Visiting students are subject to the following conditions:

- Must be in good standing at home institution.
- Must present an official document from their home institutions (an academic advisor's note) that indicates they may take courses at AUK as a visiting student.
- Must meet AUK's English language proficiency requirements.
- Are not required to take Math, English, and Arabic placement tests IF their record shows that they have taken equivalent placement tests or courses at their home institutions and accordingly placed in college-level courses.
- Must check with the Office of Admissions regarding registering for classes and tuition payment deadlines.
- Are held to the same academic and student code of conduct standards, and tuition and fees as degree-seeking students.

Transferring from Visiting Status to Degree-Seeking Status

To apply for degree-seeking status, a visiting student:

- Must meet all AUK undergraduate admission requirements for the semester of intended admission and must submit all appropriate application materials and supporting documents to the Office of Admissions.
- May apply a maximum of 30 credit hours earned in courses passed with a grade of C- or higher taken as a visiting student at AUK toward a degree program.
- Academic history established as a visiting student at AUK carries over when a visiting student's status changes to degree-seeking.

Note: Visiting students who earn a GPA below 2.0 while at AUK are subject to the University's academic probation and dismissal policies. Visiting students cannot transfer into the University until all holds are cleared.

STUDENTS WITH A BACHELOR'S DEGREE

Students in possession of a bachelor's degree may pursue a second bachelor's degree, as long as they meet all AUK undergraduate admissions requirements for the semester of intended admissions. Students must submit all appropriate application materials and supporting documents to the Office of Admissions. Requirements for completing a second bachelor's degree are as follows:

AUK Graduates

AUK graduates may earn a second bachelor's degree from AUK. However, the second degree cannot be from within the same college. Students with a bachelor's degree from AUK are assumed to have met all general education requirements and free electives through their first AUK bachelor's degree. They are not subject to any further requirements of general education and electives unless otherwise noted by the Office of the Registrar. They must complete major requirements for the second bachelor's degree specified by individual program sections in this catalog.

Non-AUK Graduates

Students who have earned their first bachelor's degree from other institutions may earn a second bachelor's degree from AUK. However, the second degree cannot be from within the same college. In addition, they must meet all AUK general education requirements. AUK will evaluate coursework

from their first bachelor's degree for possible transfer of courses. Students from internationally-accredited four-year institutions of higher education approved by the Ministry of Higher Education in the State of Kuwait with grades of "C-" and above may petition for up to an additional 30 credits. Any general education requirement not satisfied by transfer credits must be taken in residence at AUK. Students holding business degrees from other institutions may not pursue a BBA degree at AUK. However, they may pursue a BA, BE, or BS degree.

Students must satisfactorily complete at least the final 30 credits in residence at AUK and fulfill all academic program requirements to graduate. Non-AUK graduates are subject to these additional conditions:

Applicants must have earned their first bachelor's degree from an institution approved by the Kuwait Ministry of Higher Education.

Applicants who have earned their first bachelor's degree from institutions whose language of instruction is not English must meet AUK's English proficiency requirements for admissions purposes.

PROGRAM-SPECIFIC REQUIREMENTS

The following degree programs require a high school certificate in the scientific track:

- Bachelor of Science in Computer Science
- Bachelor of Engineering in Electrical Engineering
- Bachelor of Engineering in Computer Engineering
- Bachelor of Engineering in Systems Engineering

NOTE: Students who meet the University admissions requirement, but who are missing one subject to be considered in the "scientific" track may be admitted provisionally to the University. In such cases, the students' admission remains provisional, pending fulfillment of the following requirements:

The missing subject is to be taken at Kuwait University, as a non-degree student, and passed with a grade of C or above.

The grade will not be calculated in the high school GPA, or in the University GPA.

Students will not be allowed to declare a major under the scientific high school category until the fulfillment of the above requirements.

REQUIRED SUPPORTING DOCUMENTS

For All Applicants

- Personal photo and a copy of the civil ID/passport.
- Complete application form with a non-refundable application fee.
- High school equivalency and official final high school transcript certified by the Kuwait Ministry of Education.
- Proof of English proficiency (official TOEFL or IELTS scores). All applicants must meet the English proficiency requirement for admission purposes (see specific requirements listed above).
- Typed personal essay composed by the applicant.

For First-time College Students

- Official high school transcripts complete up to the time of application.
- Official scores from any accelerated programs such as Advanced Placement (AP), A-Level (IGCSE), French Baccalaureate, or International Baccalaureate (IB).

For Transfer Students

- Official transcript(s) of college-level courses attempted for each college/university attended. If courses are in progress at the time of application, a final and official college/university transcript must be sent to the Office of Admissions upon completion. Candidates are required to disclose all institutions at the time of application.
- Course descriptions and syllabi for courses to be evaluated for transfer to AUK, or an official evaluation of courses attempted if the transfer institution is not based on the American model of higher education.

For Visiting Students

Official letter from the home institution academic advisor (AUK reserves the right to contact your home institution for verification of documents submitted).

GENERAL ADMISSIONS POLICIES

PROVISIONAL ADMISSION

Students who are currently enrolled in high school or another university/college may receive provisional admission to the American University of Kuwait. In these cases, the students' undergraduate admission remains provisional, pending the completion of in-progress coursework and/or submission of missing official documents for the period of one semester only. The following rules apply:

- If a student fails to submit a certified final transcript, the student's acceptance to the University will be rescinded and s/he will be prevented from continuing studies in AUK until s/he satisfies these requirements.
- If a student submits a final transcript that no longer meets AUK's admission requirements, fails to meet the Ministry of Education's equivalency requirements, or cannot provide a final transcript certified by the Ministry of Higher Education, the student's acceptance to the University will be rescinded and s/he will be prevented from continuing studies at AUK until s/he satisfies these requirements.
- NOTE: Students who meet the University admissions requirement, but who are missing one subject to be considered in the "scientific" track may be admitted provisionally to the University. In such cases, the students' admission remains provisional, pending fulfillment of the following requirements:
- The missing subject is to be taken at Kuwait University, as a non-degree student, and passed with a grade of C or above.
- The grade will not be calculated in the high school GPA, nor in the University GPA.
- Students will not be allowed to declare a major under the scientific high school category until the fulfillment of the above requirements.
- Students who have their admission to the American University of Kuwait rescinded for failing to satisfy these requirements will not be entitled to any refund of their tuition or University fees.

RESCINDING ADMISSIONS

The American University of Kuwait reserves the right to rescind an offer of admission under certain circumstances, and at any time, including after a student is in attendance at the university. Such circumstances may include but are not limited to:

- Falsification of information: If a student provides false or misleading information on their application, it may lead to the cancellation of their admission. The University places great importance on the accuracy and integrity of application materials.

- Violation of admission agreement: If a student violates the terms of their admission agreement, including engaging in criminal activity or academic misconduct, the University reserves the right to revoke the admission offer. Maintaining a safe and ethical academic environment is of utmost importance to the institution.
- Failure to meet enrollment requirements: Students are required to meet specific enrollment requirements, such as submitting required documentation and paying necessary fees. Failure to fulfill these requirements within the designated timeframe may result in the rescission of admission.
- Discovery of disqualifying information: In the event that the University discovers additional information about a student that would have rendered them ineligible for admission had it been known earlier, the admission offer may be rescinded. The University expects applicants to provide complete and accurate information during the admissions process.
- Please note that the decision to rescind an admission offer will be made carefully, taking into consideration the specific circumstances of each case. The University aims to maintain fairness, transparency, and adherence to its policies throughout the admissions process.
- It is the responsibility of the applicant to ensure that all information provided is truthful, complete, and up-to-date. Failure to do so may result in the withdrawal of the admission offer.

DEFERRED ADMISSION

Admitted students may defer admission to the American University of Kuwait for up to one academic year. Students who decide to defer admission to a future semester must notify the Office of Admissions in writing of this decision prior to the first day of classes of the admission semester. Deferred students wishing to matriculate within the initial deferral year must notify the Office of Admissions of their intent by providing a deferral letter as well as updated transcripts in accordance with published admission deadlines. Returning students must meet all AUK undergraduate admission requirements for the semester of intended admission.

READMISSION

- Students who voluntarily withdraw from the American University of Kuwait in good academic standing and are seeking readmission must meet all admissions requirements and deadlines as per the catalog at the time of re-entry.
- Students dismissed for academic reasons are requested to consult the “General Academic Information” section of this catalog.
- Students who voluntarily leave the American University of Kuwait while on academic probation may be readmitted but must meet the academic standards listed in the “General Academic Information” section of this catalog, as well as admission requirements and deadlines as per the catalog at the time of re-entry.
- Students who have been granted an official leave of absence may resume their studies without applying for readmission if it is still within one academic year (fall, spring, summer) of their last enrolled semester.

HIGH SCHOOL CERTIFICATES

AUK accepts the following high school certificates in accordance with any set conditions for each certificate:

- General Secondary School Certificate (Scientific, Literary).
- Holders of Tijari High School (Commerce) are treated in accordance with the literary section.
- Modular Secondary School Certificate (Muqararat) (Scientific, Literary). Math and science sections are treated in accordance with the scientific section.
- Secondary School Certificate of the Institute of Religious Studies is equivalent to the Literary General Secondary School Certificate.

English High Schools (GCE, GCSE, IGCSE):

- Students must have successfully completed six courses at the Ordinary Level (O-level), with a minimum of “D” and above or 3 and above.
- Graduates from the English high school system are assessed according to the following rating system:

A+=100	A= 95	B= 85	C= 75	D= 65
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Only one of Arabic IGCSE or the Ministry of Education Arabic courses can be accepted.

- Religious studies are considered valid only if they are part of the Ministry of Education exams.
- Only one of the non-academic courses is considered eligible as one of the above mentioned six required courses (e.g. music, physical education, or drama etc.).
- An English high school graduate will be classified within the scientific section if s/he passed the following courses:
 - Mathematics
 - Chemistry
 - Physics
 - Biology
- The applicant will be placed in the literary section if s/he has not passed any of the previous courses.

AUK may transfer college credits for students earning A-Level subjects with a minimum grade of “C-” for each subject. Only subjects classified as academic (including arts and creativity group subjects) will be considered for transfer credit evaluation. Contact an admissions counselor for further information.

American High Schools:

Graduates of the American system are assessed according to the Modular High School system. Students should have completed all high school years in the American system. Students who have transferred to different schools or systems will have their GPA calculated based on the last 4 years prior to graduation from high school.

An American high school graduate will be classified within the scientific section if s/he passed the following modules:

- Algebra 2
- Pre-Calculus or Calculus
- Chemistry
- Physics
- Biology

French Secondary School (Scientific, Literary):

Graduates must have achieved a minimum average score of 12 or a cumulative average of 65% based on the grading scale of the French Baccalaureate.

High school systems not covered above will be reviewed on a case-by-case basis and will require the State of Kuwait—Ministry of Education equivalency.

Disclaimer: Admission to AUK does not guarantee admission to all offered programs at the University.

TRANSFER OF CREDITS

The undergraduate admission decision for transfer students is based upon cumulative transfer GPA and earned credits from all prior undergraduate coursework. Transfer applicants must submit an official transcript(s) of college-level courses attempted for each college/university attended. If courses are in progress at the time of application, the student will be admitted conditionally; a final and official college/university transcript must be sent to the Office of Admissions upon completion. If a student fails to submit a certified final transcript(s), the student's acceptance to the University will be rescinded and s/he will be prevented from continuing studies at AUK until s/he satisfies these requirements. Attendance at all institutions must be reported, regardless of whether credit was earned or whether transfer credit is desired. All coursework taken prior to the semester of admission to AUK must be evaluated for possible transfer credit as part of the admission process. Failure to report or attempt to misrepresent all previous academic work will be considered sufficient cause for rejection of an application or for rescindment of an applicant's acceptance to AUK.

After an admitted student pays the application fee, and before the student's advising and registration (SAR) session, the Office of the Registrar completes a course-by-course evaluation of transfer credits. The student will not be able to participate in the SAR session without the completion of the transfer evaluation process:

- Students who transfer AUK-equivalent MATH courses are exempt from the MATH placement exam.
- Students who transfer AUK-equivalent ENGL 100, ENGL 101, and/or ENGL 102 courses are exempt from the ENGL placement exam.
- Exemption from MATH or ENGL placement exams does NOT exempt students from fulfilling UG requirements.
- After an admitted student's previous university credit has been evaluated for possible transfer credit, no re-evaluation will be allowed.
- If by the time of registration courses have not been transferred, students have the right to defer their admission or take the appropriate placement exam(s) and register for the courses in which they placed.
- Once students have enrolled in their courses, no credit will be transferred for the course(s) in which they placed, irrespective of the outcome of the transfer evaluation.
- Students will not receive credits for taking a course at AUK for which they have already received transfer credit.
- Courses taken more than seven (7) years prior to matriculation at AUK may not be considered for transfer.
- Transfer credit is not calculated in the AUK grade point average.
- Transfer credit at 100-level and above may be applied toward the number of credit hours required for graduation. No courses below the 100-level will be transferred.
- The decision regarding course equivalency and applicable credit hours is made solely by the appropriate academic department. All equivalencies are subject to change or update.

Students may transfer up to 60 credits with a grade comparable to at least a C- at AUK from two-year and four-year institutions of higher education approved by the Ministry of Higher Education. Students must satisfactorily complete the remaining credits in residence at AUK and fulfill all academic program requirements to graduate.

Credit earned from AP, IB, and A-Level (IGCSE) exams count towards the transfer credit maximum.

Prerequisites: To use a course from a prior institution as a prerequisite, that course must be transferred in as part of the student's academic records at AUK. Additionally, courses that do not satisfy AUK's prerequisites may not be transferred.

Transcripts from institutions with an education system different from the American system may be required to be sent to Josef Silny & Associates Consultants. If required, it is the responsibility of the student to contact them and send the transcripts.

Website: www.jsilny.com. Email: info@jsilny.com.

The Office of the Registrar maintains and updates the transfer students' records.

CONVERSION OF QUARTER HOURS TO SEMESTER HOURS

A quarter hour is worth only .67 of a semester hour. To convert quarter hours to semester hours, divide by 1.5 and vice versa. For example, 5 quarter hours earned is equal to 3.3 semester hours.

ADVANCED STANDING CREDIT TRANSFER

Advanced Placement (AP)

AP courses accepted by AUK are recorded as transfer credits (TR) on students' transcripts and count towards the total credit hours required for graduation. These transfer credits will not be assigned grades, and therefore will not be factored into students' grade point average (GPA) calculations. Students cannot receive AP credit for an equivalent course taken at AUK or another university, and AP credit may be removed from a student's record if subsequent AUK coursework duplicates AP credit course content. Students may earn up to 30 transfer credits at AUK based on qualifying AP exam scores.

It is the responsibility of students seeking AP credit to provide the Office of the Registrar with copies of their official AP score results. In cases where the AP exam has not previously been evaluated by AUK, students must also provide syllabi and other supporting documents pertaining to the AP subject matter so AUK faculty can complete an accurate transfer credit evaluation. For further information, please consult the Office of Admissions.

A-Level (IGCSE)

AUK awards college credit for students earning A-Level subjects above a minimum of 8 different IGCSE subjects with a minimum grade of C- for each subject. Only subjects classified as academic (including arts and creativity group subjects) will be considered for corresponding AUK courses. Contact an admissions counselor for further information.

International Baccalaureate (IB)

IB courses accepted by AUK are recorded as transfer credits (TR) on students' transcripts and count towards the minimum 124 total credit hours required for graduation. These transfer credits will not be assigned grades, and therefore will not be factored into the students' grade point average (GPA) calculations. Students cannot receive IB credit for an equivalent course taken at AUK or another university, and IB credit may be removed from a student's record if subsequent AUK coursework duplicates IB credit course content.

It is the responsibility of students seeking IB transfer credit at AUK to provide the Office of the Registrar with official copies of their IB diploma and/or certificate transcripts. Students must also provide course descriptions for each of the IB courses they wish to have transferred to AUK. Additionally, it is the student's responsibility to provide laboratory notebooks and reports when seeking laboratory credit.

IB transfer credits will only be accepted under the following conditions:

- American high school graduates applying to AUK can transfer up to a maximum of 3 courses earned in IB Diploma Program (DP) or the International Baccalaureate (IB).
- These courses are to be transferred only to 100-level courses at AUK.
- Transfer conditions are:
 - A minimum grade of 6 on the standard level (based on IBO grading scale 1-7).
 - A minimum grade of 5 in the Higher Level (based on IBO grading scale 1-7).
 - These DP or IB certificates need to be approved and verified by the International Baccalaureate organization.

The following table exhibits courses that are equivalent to Algebra II, Pre-Calculus, and Calculus:

Algebra 2	Algebra 2 – Honors	Pre-Calculus	Advanced Pre-Calculus	Calculus	Advanced Calculus
MYP5/Math 10 or Math Extended or Algebra2 or Geometry	IB Math Studies	IB1 Studies SL1 or IB2 Method SL2 or Applied Math or IB2 Studies SL2 or IB Math Studies 2 or Pre-Cal/Trigonometry or IB1 Method SLI or Math 1 IB standard LE or DP1 Math SL1	DP1 Math HL1	IB1 Math HL1 or Math2 IB Standard LE or IB2 Math HL2 or DP2 Math SL2 or Applied Math	DP2 Math HL 2

The applicant will be placed in the literary section if s/he has not passed any of the previous modules.

French Baccalaureate

AUK awards college credits for students who have completed the French Baccalaureate or its equivalent with a minimum average score of 10, or 60% cumulative average. Only courses or subjects with a grade of C- and equivalent to AUK courses will be given credit. For further information, contact an admissions counselor.

DISABILITY DISCLOSURE

The American University of Kuwait (AUK) evaluates requests for accommodation and access to University programs on an individual basis, taking into account the unique needs of each student whether it is a learning, physical, or mental disability. Prospective students who require accommodations must disclose their disability in the designated section of the admission application. They will be requested to provide verifiable documentation to the Counseling Center (CC) at AUK to support their accommodation request.

The University will carefully assess each request to make sure prospective students can cope with AUK requirements and communicate the availability of resources to accommodate their specific needs. Prospective students will be informed if AUK has the resources to accommodate their request. However, it is crucial for prospective students to understand that failure to comply with the disclosure requirements may result in the waiver of their right to be evaluated for reasonable accommodations. Furthermore, non-compliance with disclosure requirements may also lead to the rescinding of the admission offer.

If prospective students have any inquiries regarding accommodation services or need assistance with the accommodation process, they are encouraged to contact the Counseling Center at Counseling@auk.edu.kw. The Counseling Center staff will be available to provide guidance and support throughout the accommodation request and evaluation process.

The American University of Kuwait reserves the right to modify or update this policy related to disability disclosure and accommodation as necessary. Prospective students are advised to review this policy periodically to stay informed about any changes that may impact their accommodation requests.