



AMERICAN
UNIVERSITY
of KUWAIT

APPLICATION FORM

2009 - 2010 ACADEMIC YEAR

Please attach
two (2) recent
passport size
photos

Student ID Number: _____
(For Office of Admissions Use Only)

PERSONAL INFORMATION:

1. **Full Name: (Mr./Ms.):** _____
As per Civil ID/Passport Last (Family) First Middle

2. **Civil ID/Passport Number (if applicable):** _____

3. **Date of Birth (dd/mm/yyyy):** _____ 4. **Gender:** Female / Male

5. **Nationality:** _____ 6. **Current Country of Residence:** _____

If you need help applying for a **Student Residency Visa**, please contact our *Visa & Residency Consultant* in the Human Resources Department via e-mail: nbadran@auk.edu.kw

Please indicate if you need a student visa: Yes / No

7. Residential Address Information

Kuwait Address:

Block _____ Street _____

House or Building # _____ Apt # _____

Area/District: _____

International Address:

_____ P.O. Box or Street Address

_____ City Postal Code

_____ Country

8. **Telephone Number(s):** Home (_____) _____ Mobile: (_____) _____
Area Code Area Code

9. **E-Mail Address:** _____

FAMILY BACKGROUND INFORMATION:

10. **Father's Full Name:** _____
Last (Family) First Middle

Education: _____
Highest Degree Earned Institution Name

Occupation: _____ Telephone Number: _____

9. **Mother's Full Name:** _____
Last (Family) First Middle

Education: _____
Highest Degree Earned Institution Name

Occupation: _____ Telephone Number: _____



APPLICANT TYPE:

I am applying for admission for the:

- Fall semester 200_____ Spring semester 200_____ Summer semester 200_____

- As a: Pre-University Intensive English Student
 First Year Student
 Transfer Student
 Non-Degree Student
 Visiting Student

INTENDED MAJOR:

I plan on majoring in:

- Bachelor of Arts in Communications and Media
 Bachelor of Arts in Economics
 Bachelor of Arts in English
 Bachelor of Arts in Graphic Design
 Bachelor of Arts in International Studies
 Bachelor of Arts in Social and Behavioral Sciences
 Bachelor of Business Administration in Accounting
 Bachelor of Business Administration in Finance
 Bachelor of Business Administration in Marketing
 Bachelor of Business Administration in Management
 Bachelor of Science in Computer Science
 Bachelor of Science in Information Systems
 Bachelor of Science in Computer Engineering
 Undeclared

HIGH SCHOOL INFORMATION:

10. What is the type of high school diploma you will attain or have already attained?

- American High School Diploma
 General/National Secondary School Certificate (Thanawiya 'Amma)
 IGCSE, GCSE, GCE
 Internationale Baccalaureate
 Other (*Please Specify*): _____

11. Enter the name of the high school from which you are graduating or have graduated:

School Name: _____

Address: _____ City: _____

Country: _____ Tel: _____ Fax: _____

Date of Graduation: _____ Cumulative GPA (if applicable): _____

12. Enter the name and telephone number of the guidance counselor or principle of the school from which you are graduating or have graduated.

Name: _____ Title: _____

Telephone Number: _____

PRIOR UNIVERSITY/COLLEGE INFORMATION (for TRANSFER and VISITING APPLICANTS):

13. List chronologically any college, university, or professional school you attended after high school. All institutions must be reported, whether or not credit was desired or earned:

Name of Institution	Location (City and Country)	Dates of Attendance		# of Credits Earned or Degree Received
		From (mm/yy)	From (mm/yy)	

STANDARDIZED TEST SCORES (for FIRST TIME UNIVERSITY and TRANSFERRING APPLICANTS ONLY):

14. Please indicate the date(s) you have taken or plan to take any of the following examinations, and indicate your scores. Official score reports must be sent directly to AUK from the testing agency.

	Dates(s)	Score(s)
TOEFL		
Other (Please Specify): _____		

AUK Language Placement Test (For Office of Admissions Use Only)

For Students applying to the Pre-University Intensive English Program

Test Date(s): _____ Level Scored: _____

EXTRA-CURRICULAR ACTIVITIES:

15. **ACTIVITIES:** Please list in the space below your school, community, athletic, or other activities. Attach an extra sheet if necessary.

16. **EMPLOYMENT:** Please list any part-time or full-time jobs you have held in the past 3 years, including the name of the organization/employer, position(s) held, and the time period. Attach an extra sheet if necessary.

ADDITIONAL INFORMATION:

17. Have you ever been subject to academic or disciplinary action (i.e. probation, suspension, dismissal) from any institution attended?

- Yes – If yes, please provide a statement detailing dates and circumstances.
- No



18. If you would like to inform us of any learning, physical, or other disability that you may have, please do so in the space below. (If you require any accommodation, please provide the University with medical documentation explaining the type of accommodation that you will need).

19. To what other colleges or universities are you applying or will you apply, either inside or outside Kuwait? (Your answer will not influence our admission decision).

20. How did you hear about AUK? Check all that apply.

- Advertisement in *(please specify)* _____
- School Visit
- College Fair / Exhibition *(please specify location):* _____
- Information Booth *(please specify location):* _____
- Current AUK Student
- Friend
- Internet
- Other *(Please Specify)* _____

PERSONAL ESSAY:

The essay question is used to determine serious interest in attending AUK and to learn more about our applicants. We seek to admit students who have a strong commitment to being a member of our University community. The Admissions Committee will also use your essay to determine your ability to organize your thoughts and express yourself clearly.

Compose in English (must be typed) and attach your essay on the topic given below (no more than 500 words). No hand written essays will be accepted. Intensive English applicants should try to answer the question in English to the best of their ability.

ESSAY TOPIC:

Describe what motivated you to apply to AUK, how you feel your academic career here will help you achieve your future goals, and in what ways you think your presence will benefit and enhance AUK's community. Feel free to include any additional information about yourself that may not have been adequately addressed in any section of your application, and that you consider to be important.

The information provided in this application is complete and accurate to the best of my knowledge. I realize that withholding information or providing false information, forged documents or false representation of information is in violation of institutional standards of behavior and may result in the rejection of my application, my admission being rescinded, disciplinary action and dismissal from the University. I understand that all credentials submitted in support of this application become the property of the University and are not returnable.

Applicant's Signature

Date

REQUIRED SIGNATURE LETTER

Congratulations on completing your application for admission into the American University of Kuwait (AUK). If you are admitted into AUK, your undergraduate admission will remain conditional pending completion and sufficient academic progress in your current enrolled coursework.

The Council of Private Universities has decreed that all students who attended private schools and seeking admission to private universities in Kuwait are **required** to have their final high school diploma/transcript certified by Kuwait's Ministry of Education indicating that their high school diploma/transcript meets Kuwait's high school equivalency requirements.

If you submit a final transcript that no longer meets AUK's admission requirements, fail to meet the Ministry of Education's equivalency requirements, or if you cannot provide a final high school transcript certified by the Ministry of Education, your acceptance to AUK will be rescinded and you will be prevented from continuing your studies at AUK until you have satisfied these requirements. Students who have their admission to the American University of Kuwait rescinded for failing to satisfy these requirements will not be entitled to any refund of their tuition or University fees.

If you have any final records which remain outstanding, you should make arrangements to have these sent to the Office of Admissions as soon as possible. Should you have any questions, please do not hesitate to contact the Office of Admissions by telephone at: **1-802040 or (+965) 2-2248399 Ext. 206** or via e-mail at **admissions@auk.edu.kw**.

Before you are allowed to register for undergraduate classes at the American University of Kuwait, please complete, sign and return this document to the Office of Admissions. We recommend that you keep a copy of this document for your records.

I have read the terms of this document and I understand that my admission to the American University of Kuwait is conditional, that I am responsible for satisfying all AUK admission requirements, and that I must provide my final high school transcript certified by the Kuwait Ministry of Education before my admission to the American University of Kuwait can be completed. I agree to complete all admission requirements before the end of my first semester. I understand that failure to satisfy these requirements will result in cancellation of my admission to the American University of Kuwait.

Student Name: _____

AUK ID Number: _____

Signature: _____

Date: _____

IMPORTANT CONTACTS

OFFICE of ADMISSIONS

Tel: 1-802040 / (+965) 2-224-8399 **Ext:** 206
Fax: (+965) 2-572-4947
admissions@auk.edu.kw

FINANCE

Tel: 1-802040 / (+965) 2-224-8399 **Ext:** 207
Fax: (+965) 2-571-5909
finance@auk.edu.kw

OFFICE of the REGISTRAR

Tel: 1-802040 / (+965) 2-224-8399 **Ext:** 214
Fax: (+965) 2-571-5891
registrar@auk.edu.kw

STUDENT SUCCESS CENTER

Tel: 1-802040 / (+965) 2-224-8399 **Ext:** 242
Fax: (+965) 2-575-7936
success@auk.edu.kw

INTENSIVE ENGLISH PROGRAM (IEP)

Tel: 1-802040 / (+965) 2-224-8399 **Ext:** 411
Fax: (+965) 2-573-7039
IntensiveEnglish@auk.edu.kw

OFFICE of STUDENT LIFE

Tel: 1-802040 / (+965) 2-224-8399 **Ext:** 486
Fax: (+965) 2-571-5863
studentlife@auk.edu.kw

ADMISSION APPLICATION TIMELINES

Admission into the incoming class is both extremely competitive and limited. As the Office of Admissions will admit applicants on a first come-first serve basis until the incoming admissions class reaches full capacity, applicants are strongly encouraged to submit their admissions application and all required documentation as early as possible. AUK will not accept applications after the published application deadline or after the incoming admissions class has reached full capacity, whichever comes first.

The application deadlines which are subject to change based upon capacity are as follows:

UNDERGRADUATE APPLICANTS <i>(First Year, Transfer and Pre-University Intensive English Program Applicants)</i>	
SEMESTER	APPLICATION DEADLINE
Fall	1 September
Spring	1 February
Summer	1st Day of Summer Classes

INTERNATIONAL STUDENT ADMISSION DEADLINES:

The Office of Admissions will accept and review admissions applications from international applicants according to the following schedule:

UNDERGRADUATE & PRE-UNIVERSITY INTENSIVE ENGLISH PROGRAM APPLICANTS	
SEMESTER	APPLICATION DEADLINE
Fall	1 August
Spring	1 January
Summer	1 May

For more information and updates, please refer to the Office of Admissions or check the AUK website at:
<http://www.auk.edu.kw/admissions>

