

CCE Course Schedule for January – February 2012

Course	Days	Time	Start Date	End Date
English Language				
General English Level 1B Elementary	Sun-Mon-Tue-Wed	6:30 PM - 9:00 PM	15 Jan 2012	8 Feb 2012
General English Level 5 Advance	Sun-Mon-Tue-Wed	6:30 PM - 9:00 PM	29 Jan 2012	22 Feb 2012
General English Level 3A Intermediate	Sun-Mon-Tue-Wed	6:30 PM - 9:00 PM	12 Feb 2012	14 Mar 2012
Business English				
Cambridge Business English Certificate (BEC) – Level 1A	Sun-Tues-Thu	6:30 PM - 9:00 PM	7 Feb 2012	15 Mar 2012
Professional Education				
University of Cambridge Teaching Knowledge Test (TKT) . Course designed to prepare individuals to take the teaching skills certificate exam	Sun-Tue-Thurs	6:30 PM – 9:00 PM	22 Jan 2012	20 Mar 2012
Soft Skills				
Leadership and Supervisory Skills Certificate Program (5 Modules)	Mon-Wed	6:00 PM – 9:00 PM	23 Jan 2012	2 Apr 2012

Leadership and Supervisory Skills Certificate Program individual module Leading and Motivating Employees	Mon-Wed	6:00 PM – 9:00 PM	23 Jan 2012	1 Feb 2012
Leadership and Supervisory Skills Certificate Program individual module Building and Leading Teams	Mon & Wed	6:00 PM – 9:00 PM	6 Feb 2012	15 Feb 2012
Leadership and Supervisory Skills Certificate Program individual module Time Management	Mon & Wed	6:00 PM – 9:00 PM	20 Feb 2012	5 Mar 2012
Exam Preparation				
Cambridge International Diploma in Business Effective Business Communication (Diploma requirement- Core Module)	Sun-Tue-Thurs	6:30 PM – 9:00 PM	22 Jan 2012	1 Mar 2012
Cambridge International Diploma in Business HR (Diploma elective- Optional Module)	Mon- Wed	6:00 PM – 9:00 PM	23 Jan 2012	12 Mar 2012

IELTS Review Course <i>Listening, Reading, Writing and Speaking</i>	Sun-Mon-Tues-Wed	6:30 PM - 9:00 PM	Classes start every Sunday	
IELTS Express An exam practice session before the IELTS Test; practice real listening, reading, writing and speaking questions	Sun-Mon-Tues-Wed-Thurs	4:00 PM - 6:00 PM	15 Jan 2012	19 Jan 201
IELTS Express An exam practice session before the IELTS Test; practice real listening, reading, writing and speaking questions	Sun-Mon-Tues-Wed-Thurs	4:00 PM - 6:00 PM	12 Feb 2012	16 Feb 2012
Information Technology				
Microsoft Excel Essentials	Sun-Mon-Tue-Wed-Thu	6:30 PM – 8:30 PM	12 Feb 2012	23 Feb 2012
Personal Interest				
First Aid for Moms How to care for your infant or toddler, accident prevention and First Aid.	Sat	10:00 AM – 2:00 PM	11 Feb 2012	18 Feb 2012
Private Tuition				
Private tuition for IELTS and TOEFL	Sat through Thurs	As requested by the student	As requested by the student	Private tuition for IELTS and TOEFL

For more information about courses click http://www.auk.edu.kw/cce/courses_programs.jsp