

AMERICAN UNIVERSITY *of* KUWAIT®



# ACADEMIC CATALOG

2020-2021

# DISCLAIMER

Every effort has been made to ensure the accuracy of the information contained within this catalog; users should note that the laws, rules, and policies indicated are subject to amendments that may modify the information contained. Changes and modifications may come in the form of statutes enacted by the legislature, or rules and policies adopted by the Board of Trustees of the American University of Kuwait, or by the president or his/her designee of the campus.

## **The information in this catalog is effective at the time of publication.**

The AUK catalog shall not operate or be construed as a limitation to the rights, powers, or privileges of the Board of Trustees of the American University of Kuwait. The Board of Trustees is authorized by law to adopt, amend, or revoke rules and policies that apply to students if deemed necessary.

Students are individually responsible for reading, understanding, and complying with all requirements and regulations. Failure to read, understand, and/or comply does not exempt students from requirements or regulations.

The University reserves the right to make changes without prior notice to programs, course offerings, academic requirements, and/or faculty and staff, should the need arise.

The relationship of the student to the institution is one governed by laws, rules, and policies adopted by the government, the Board of Trustees, and their duly authorized designees.

**Any approved updates to the content included in the catalog that occur during the 2020-2021 academic year will appear in the online version of the catalog, which is found on the AUK website ([www.auk.edu.kw](http://www.auk.edu.kw)).**

The normal authority, Amiri Decree 139, which authorizes the American University of Kuwait to operate and grant degrees, was issued on July 8, 2003. AUK received its institutional accreditation from the Private Universities Council (PUC)—Ministry of Higher Education in the State of Kuwait, as of February 1, 2006.

## **NOTICE OF OFFICIAL MEANS OF COMMUNICATION**

Emails to student accounts are considered official means of communication to all AUK students. AUK reserves the right to send communications to students via email and expects that those communications will be received and read in a timely fashion. It is the students' responsibility to check their emails frequently. Failure to do so may result in a student missing important notices or information and will not be considered an acceptable excuse for failing to receive or act upon official correspondence from the University.

# TABLE OF CONTENTS

<b>2020 - 2021 Academic Calendar</b>	9
<b>Message from The President</b>	13
<b>Board of Trustees</b>	14

## THE UNIVERSITY

	16
<b>Mission Statement</b>	16
<b>Values</b>	16
<b>Vision</b>	17
<b>University Culture</b>	17
<b>Institutional Accreditation</b>	18
<b>AUK and Dartmouth College</b>	18
<b>Academic Resources</b>	18
University Library	19
Oral History and Documentation Project (OHDP)	19
<b>University Laboratories</b>	19
Computer Laboratories	19
Engineering Laboratories	20
Science Laboratories	20
<b>University Centers</b>	20
Center for Gulf Studies (CGS)	20
Center for Research in Informatics, Sciences, and Engineering (RISE)	20
Center for Continuing Education (CCE)	21
Center for Teaching Excellence (CTE)	21

## ADMISSION

<b>English Proficiency</b>	23
<b>Admission Application Deadlines</b>	23
<b>Admission Process</b>	24
<b>Admission Categories &amp; Requirements</b>	25
<b>General Admissions Policies</b>	29
<b>Transfer of Credits</b>	32
<b>Disability Disclosure</b>	35

## REGISTRATION

<b>OFFICE OF THE REGISTRAR</b>	32
Degree Audits	37
Student Academic Records	37
Disclosure of Student Records	37
Transcripts	38

## SCHOLARSHIPS & FINANCIAL AID

<b>Office of Scholarship and Financial Aid</b>	40
<b>Auk Academic Scholarships</b>	40
Scholarship Application Process and Deadlines	41
First-Time College Students	41

Continuing Students	41
Retention of Scholarship	41
<b>Puc Scholarships at AUK</b>	41
<b>Other Scholarships at AUK</b>	42
<b>AUK Financial Aid Program</b>	42

## **TUITION & FEES**

<b>Tuition &amp; Fees 2020-2021</b>	45
<b>Enrollment Deposit</b>	47
<b>Legal Contract</b>	47
<b>Payment of Fees and Charges</b>	47
<b>Non-Payment</b>	47
<b>De-Registration</b>	47
<b>Payment Options</b>	47
<b>Tuition Fees Refund</b>	48
<b>Holds</b>	48

## **STUDENT AFFAIRS**

<b>Where University Comes to Life</b>	51
<b>Mission</b>	51
<b>Objectives</b>	51
<b>Office of The Vice President For Student Affairs (VPSA)</b>	52
Holistic Student Engagement	52
Co-Curricular Transcript	52
International Programs	52
<b>Academic Advising Center (AAC)</b>	53
Academic Advising	53
Retention Initiatives	53
Student Advising Records	54
<b>Alumni Affairs and Career Development (AACD)</b>	54
Alumni Services	54
Career Development	54
Student Employment	54
Internships	55
Networking Opportunities	55
<b>Counseling Center</b>	55
Personal Counseling	55
Disability Services	56
Art and Music Therapy	56
Student Records	56
<b>Office of Student Life</b>	57
Student Activities	57
Student Clubs and Organizations	57
Sports and Recreational Programs	5758
Student Lounge	58
University Ids	58
Judicial Affairs	58
<b>Writing and Tutoring Center (WTC)</b>	59
Writing Consultations	59
Tutoring	59
<b>AUK clinic</b>	59

# UNIVERSITY ACADEMIC INFORMATION

<b>Student Responsibilities</b>	62
<b>University Degree Requirements</b>	62
<b>Academic Policies</b>	63
Matriculation to The Undergraduate Degree Program	63
Class Attendance	63
Grading System	63
<b>Course Repetition Policy</b>	66
Repetition Due To Failure	66
Repetition For Improvement of Grade	66
Include/Exclude Grades, Earned Credits, & Gpa Calculation	67
Incomplete Grades	67
Not Reported Grades (Nr)	68
Course Grade Appeals	68
Change of Final Grades	70
<b>Student Complaints Concerning Staff &amp; Faculty</b>	70
<b>Tests and Examinations</b>	73
<b>Challenging Educational Materials</b>	74
Academic Probation	74
Academic Dismissal	74
<b>Return to AUK</b>	74
<b>PUC Scholarship Students and Academic Dismissal</b>	75
<b>Final Academic Dismissal</b>	75
<b>Registration</b>	75
<b>Auditing</b>	78
<b>Study at Another Institution</b>	78
Study Abroad	78
AUK-Exchange Program Students Only	79
<b>Courses and Class Schedules</b>	80
Course Schedules	80
Course Prefix, Level, Title, And Credit Hours 21	80
Prerequisites	80
Co-Requisites	81
Concurrent Course	81
Independent Study Courses	81
Special Topics Courses	81
Course Substitutions	81
Academic Operation and Class Periods	81
Course Descriptions and Syllabi	82
Academic Load	82
Class Standing	82
<b>General Education</b>	82
Mission Statement	82
Learning Outcomes	83
General Education Requirements (49 Credit Hours)	83
General Education Grade Requirement	86
General Education, Foundation Courses, and Prerequisites	86
<b>Degree Programs and Major Requirements</b>	87
Declaration of Major in The Degree Program	87
Change in Degree Program, Major, and/or Minor	88
Completion of The Major in The Degree Program	88
Double Major	88
Minor Requirements and Declaration of a Minor Graduation	89
<b>Eligibility For Graduation and Credit Hour Requirements</b>	90

<b>Application For Graduation</b>	91
<b>Conferral of Degrees</b>	91
<b>University Honors and Awards</b>	91
<b>University Liability</b>	92

## **INTENSIVE ENGLISH PROGRAM**

<b>Mission</b>	94
<b>Values</b>	94
<b>Vision</b>	94
<b>Accreditation</b>	95
<b>IEP Learning Outcomes</b>	95
<b>Program Benefits</b>	95
<b>Admission and Placement</b>	96
<b>Program Structure</b>	96
<b>Duration of IEP Language Study</b>	96
<b>Methods of Instruction</b>	97
<b>Certificate of Completion</b>	97
<b>Curriculum Overview</b>	97
Academic Reading	98
Listening & Speaking	98
Grammar	99
English Special Topics	99
Learning Laboratory	99
<b>Satisfactory Completion of The IEP</b>	100
<b>Advancement to The Undergraduate Program</b>	100
<b>Policy on Attendance and Lateness</b>	100
<b>Evaluation of Student Progress</b>	101
<b>Academic Probation</b>	101

## **COLLEGE OF ARTS & SCIENCES**

<b>Mission</b>	104
<b>Vision</b>	104
<b>Values</b>	104
<b>Program Accreditation</b>	104
American Academy for Liberal Education (AALE)	104
Commission on English Language Program Accreditation (CEA)	104
<b>Undergraduate Programs</b>	105
<b>Department of Art and Graphic Design</b>	106
Bachelor of Arts in Graphic Design	106
Minor in Graphic Design	109
<b>Department of Communication and Media</b>	111
Bachelor of Arts in Communication and Media	111
Minor in Communication & Media	113
<b>Department of English</b>	115
Bachelor of Arts in English	116
Minor in English	118
<b>Department of Arabic and Foreign Languages</b>	119
Minor in Arabic	121
<b>Department of Music and Drama</b>	123
<b>Department of Math and Natural Sciences</b>	125
Minor in Mathematics	126
Minor in The Natural Sciences	127
[Biology, Chemistry, Physics]	

<b>Department of International Relations</b>	129
Bachelor of Arts in International Relations	130
Minor in History	135
Minor in International Relations	136
<b>Department of Social and Behavioral Sciences</b>	137
Bachelor of Arts in Social And Behavioral Sciences –	138
Concentration in Anthropology	
Minor in Social and Behavioral Sciences – Concentration	140
in Anthropology	
<b>Gulf Studies Certificate Program</b>	141
<b>First Year Experience</b>	142

## COLLEGE OF BUSINESS & ECONOMICS

<b>Mission</b>	145
<b>Values</b>	145
<b>Vision</b>	145
<b>Accreditation</b>	146
<b>Bachelor of Business Administration (BBA) Majors</b>	146
BBA Minors	146
Disciplines (Fields of Study)	146
<b>Overview of Requirements</b>	146
<b>Bachelor of Business Administration in Accounting</b>	149
<b>Bachelor of Business Administration in Economics</b>	151
<b>Bachelor of Business Administration in Finance</b>	153
<b>Bachelor of Business Administration in Human Resources Management</b>	155
<b>Bachelor of Business Administration in Management</b>	157
<b>Bachelor of Business Administration in Marketing</b>	159
<b>Minors in The College of Business and Economics</b>	161
Minor in Business Administration	161
Minor in Economics	162
Minor in Human Resource Management	163

## COLLEGE OF ENGINEERING & APPLIED SCIENCES

<b>Office of the Dean</b>	168
<b>Mission</b>	168
<b>Vision</b>	168
<b>Values</b>	168
<b>Program Accreditation</b>	168
<b>Undergraduate programs</b>	169
Department of Engineering	169
Department of Computing	169
<b>BACHELOR OF SCIENCE IN ENGINEERING</b>	170
Undergraduate Programs	171
Mission statement	171
Values	171
Vision	171
Program Educational Objectives	171
Student Outcomes	171
Admission to the Programs	172
Bachelor of Engineering In Computer Engineering	172
Bachelor of Engineering in Electrical Engineering	176
Bachelor of Engineering in Systems Engineering	180

Internship	183
Double major in Electrical/Computer Engineering	184
Double major in Computer/Systems Engineering	186
Double major in Electrical/Systems Engineering	187
<b>BACHELOR OF SCIENCE</b>	<b>189</b>
Vision	189
Mission	189
Values	189
Admission to the Computer Science or Information Systems Program	189
Bachelor of Science in Computer Science	190
Bachelor of Science in Information Systems	193
Minor in Computer Science	196
Minor in Information Systems	196
Double Major	197
Internship	197
 <b>UNIVERSITY CODES</b>	
<b>University Code of Conduct</b>	<b>200</b>
<b>Student Rights &amp; Responsibilities</b>	<b>200</b>
<b>Student Code of Conduct</b>	<b>204</b>
<b>Adjudication Procedures</b>	<b>207</b>
<b>Disciplinary Procedures Flowchart</b>	<b>211</b>
<b>Other Policies &amp; Procedures</b>	<b>212</b>
Student Complaints Concerning Staff and Faculty	212
Code of Academic Honesty and Integrity	214
 <b>UNDERGRADUATE COURSE DESCRIPTIONS</b>	<b>219</b>



# 2020-2021 ACADEMIC CALENDAR

*\* Islamic holidays are determined after sighting the moon. Dates are tentative until formally announced by Kuwait's Civil Service Commission. Thus, actual dates may not coincide with the dates in this calendar. In the event of loss of teaching days due to unscheduled closings, AUK reserves the right to extend the academic calendar as necessary.*

## FALL 2020

### October

15	Th	First de-registration process for non-payment of tuition for fall courses at 4.00 pm.
18	Su	Fall semester begins.
22	Th	Fall semester drop/add deadline at 4.00 pm. Last day to submit a Pass/Fail Option form, Permission to Audit form, Independent Study form, or Internship form. Online registration and forms submission for students will end at 4:00 pm.
22	Th	Final de-registration process for non-payment of Tuition for Fall courses at 4:00 pm.
23	Fri	First day to withdraw from individual fall courses or from the University with a 50% refund.
29	Th	Prophet's Birthday. University closed.

### November

01	Su	Last day to withdraw from individual fall courses or from the University with a 50% refund.
03	T	Additional KWD20 per credit hour of engineering courses for non-engineering students applied.
05	Th	Submission of tuition refund requests and sibling discounts forms start.
10	T	"Financial Hold" placed on students at 8:00am; and first installment fee of KWD10 is charged on all payments made after this time without a prior installment plan.
15	Su	First tuition installment due.
18	W	KWD25 late payment fee charged and financial hold is administered at 8:00 am; the 2 <sup>nd</sup> installment fee of KWD10 is charged on all payments made after this time without a prior installment.

## December

06-10	Su-Th	Midterm of semester.
12	Sat	UTR/UR/UT/U schedule
13	Su	Midterm grades for fall courses due via AUK Self-Service by 9:00am. Midterm grades for fall Courses available to students via AUK Self-Service effective 4:00pm Graduation application starts for fall 2020 graduates.
13	Su	Academic advising for spring and summer 2021 begins.
15	T	Registration for spring and summer 2021 begins ( <i>for details refer to the Advance Registration Schedule available on the website</i> ).
15	T	Second tuition installment due
20	Su	KWD25 late payment fee charged and financial hold is administered at 8:00 am; the 3 <sup>rd</sup> installment fee of KWD10 is charged on all payments made after this time without a prior installment.
24	Th	Last day to withdraw with a “W” from a single class or from the University.
27-31	Su-Th	Winter break. University closed.

## January 2021

03	Su	University reopens.
14	Th	Third tuition installment due.
19	T	KWD25 late payment fee charged and financial hold is administered at 8:00am.

## February

04	Th	Last day of classes for spring semester.
07-11	Su-Th	Advising for <i>declared</i> majors stops until March 4.
14	Su	Final exams (on campus).
15	M	Final grades for fall courses due via AUK Self Service by 9:00am. Grades for Fall courses available to students via AUK Self Service at 4:00pm.

## SPRING 2021

### February

16	T	“Must Declare Major Hold” placed on students.
24	W	First De-registration process for non-payment of tuition for Spring courses at 4:00pm.
25	Th	National and Liberation Days. University closed.
28	Su	Spring 2021 classes begin. Academic advising resumes for <i>declared</i> majors. Spring semester drop/add deadline at 4:00pm. Last day to submit Permission to Audit form, Pass/Fail Option form, Independent Study form, or Internship form. Online registration and forms submission for students will end at 4:00pm. Final de-registration process for non-payment of tuition for spring courses at 4:00pm.

## March

01-04	M-Th	Spring semester Drop/Add deadline at 4:00 pm. Last day to submit Permission to Audit form, Pass/Fail Option form, Independent Study form, or Internship form. Online registration and forms submission for students will end at 4:00 pm.
04	Th	Final De-Registration process for non-payment of tuition for Spring courses at 4:00pm.
05	Sat	First day to withdraw from individual Spring courses or from the university with a 50% Refund.
11	Th	Prophet's Ascension. University closed.
14	Su	Last day to withdraw from individual Spring courses or university with a 50% refund.
15	M	Additional KWD 20 per credit hour of engineering courses for non-engineering students applied.
16	T	Submission of tuition refunds requests and sibling discount forms start.
17	W	"Financial Hold" placed on students at 8:00 am; and first installment fee of KWD 10 is charged on all payments made after this time without a prior installment plan. First tuition installment due.
30	T	KWD 25 late payment fee charged and financial hold is administered at 08:00 am; the 2nd installment fee of KWD 10 is charged on all payments made after this time without a prior installment plan.

## April

03	Sat	UTR/UR/UT/U schedule
13	T	Holy Month of Ramadan begins. Office hours and class schedule adjusted
18-22	Su-Th	Midterm of semester.
18	Su	Academic advising for Fall 2021 begins for all UG students. Graduation application starts for Spring 2021 graduates.
20	T	Registration for fall 2021 begins ( <i>for details refer to the Advance Registration Schedule available on the website</i> ).
25	Su	Midterm grades for Spring courses due via AUK Self Service by 9:00 am. Spring midterm grades available on AUK Self-Service at 4:00 pm. Second tuition installment due.
28	W	KWD25 late payment fee charged and financial hold is administered at 10:00 am; the 3 <sup>rd</sup> installment fee of KWD10 is charged on all payments made after this time without a prior installment.

## May

06	Th	Last day to withdraw with a "W" from a single course or from the university.
09-13	Su-Th	Spring Break & Eid Al Fitr. University closed.
25	T	Third tuition installment due.
30	Su	KWD25 late payment fee charged and financial hold is administered at 8:00am.

## June

17	Th	Last day of classes for spring semester.
20-24	Su-Th	Final exams (see exam schedule on web).
27	Su	Final grades for spring courses due via AUK Self-Service by 9:00am.
28	M	Final grades for spring courses available to students via AUK Self-Service at 9:00am.

## SUMMER 2021 – UNDERGRADUATE (8 WEEKS)

## July

01	Th	First De-Registration process for non-payment of UG Summer courses at 4:00 pm.
04	TH	Summer 2021 Classes begin.
04-08	Su-W	Summer semester drop/add deadline at 4:00 pm. Last day to submit Permission to Audit form, Pass/Fail Option form, Independent Study form, or Internship form.
08	Th	Final De-registration process for non-payment of UG summer courses at 4:00 pm.
15	Th	Last day to withdraw from individual summer semester courses or university with a 50% refund.
18	Su	Additional KWD20 per credit hour of engineering courses for non-engineering students applied. Submission of tuition refunds requests
19-22	M-Th	Waqfat Arafat and Eid Al-Adha. University closed.
25	Su	Graduation application starts for summer 2021 graduates.
26	M	“Financial Hold” placed on students at 8:00am; and installment fee of KWD 10 is charged on all payments made after this time without a prior installment plan.
29	Th	Last day to withdraw with a “W” from Summer full Semester courses.

## August

05	Th	Last day to withdraw with a “W” from Summer Full Semester courses.
05	Th	Summer tuition installment due.
10	T	Islamic New Year. University closed.
11	W	Financial hold is administered at 8:00 am.

## September

01	Su	Last day of classes for Summer Semester courses.
02	Th	Final exams for Summer Semester courses.
05	Su	Final grades for Summer Semester courses due via AUK Self Service by 10:00 am.
06	M	Final grades for Summer courses available to Students via Self Service by 9:00am..



# MESSAGE FROM THE PRESIDENT

To most of you who have been with us over the past few years, I'm delighted to welcome you back to our University having completed last year's studies under the most challenging circumstances as a result of the pandemic that has shaken our world to its foundations. Circumstances permitting, I am eager to see you, and have you experience all the cutting-edge changes we have implemented at the university we all love and certainly miss.

We have embarked on a process of digital transformation of our campus that aims to provide you with the learning tools anytime and anywhere. We have expanded and further developed our facilities, and recently added new programs. Our cybersecurity is second to none, and our physical security has been expanded to minimize risks associated with the transmissions of COVID-19.

These are just some of the things that I am keen to share with you this year.

And to the students who are joining AUK for the first time:

This is a defining moment! You may not realize this today; however, you will appreciate the meaning of these words later in life. The experience you are about to embark upon aims to expand not merely your knowledge but also the way you think; it aims to challenge and stimulate your intellect, and prepare you to become active members of a new generation that will constructively and progressively transform our country and region. During the next few years, you will need to be committed to your future which means that you focus on your education and draw from your experiences at AUK life-long lessons. During your time here, you will also have opportunities to make new friends and actively engage with our community of faculty and staff who are looking forward to getting to know you.

I am looking forward to the day that I can personally meet each and every one of you as soon as you are able to join us here on campus, and I'm hopeful that this will be very soon.

Welcome back, and welcome to AUK; and welcome to a new academic year.

# BOARD OF TRUSTEES

The Board of Trustees is AUK's governing body. The Board's terms of reference are outlined in the AUK By-Laws. The self-perpetuating and self-governing Board is currently composed of nine members, in addition to the University President and the Dartmouth College Relationship Coordinator (Director) as an ex-officio member. The Board of Trustees meets twice a year in AUK's Salmiya campus.

## **Shaikha Dana Nasser Sabah Al-Ahmed Al-Sabah**

Founder and Chair, Board of Trustees, American University of Kuwait  
Chair, United Education Company  
Chief Executive Officer, Al-Futooh Holding Company  
Board Member, KIPCO Asset Management Company (KAMCO)

## **Mr. Meshal Ali**

Co-Founder and Vice Chair, Board of Trustees, American University of Kuwait  
Chairman of Al Rayan Holding Company  
CEO, National Offset Company

## **Mr. Wael Abdul-Ghafoor**

Co-Founder, American University of Kuwait  
Chair, American School of Kuwait

## **Mr. Faisal Al-Ayyar**

Executive Vice Chairman, Kuwait Project Co. (Holding), KIPCO  
Chairman Panther Media Group Ltd., UAE (OSN)  
Vice Chairman, Gulf Insurance Group  
Vice Chairman, Mashare'a Al-Khair Establishment

## **Mr. Samer Khanachet**

Group Chief Operating Officer, Kuwait Project Co. (Holding), KIPCO  
Board Member, United Real Estate Co.  
Board Member, Burgan Bank  
Chairman, Taka'ud Savings & Pensions B.S.C., Bahrain

## **Thomas Bartlett, Ph.D.**

Former President, Colgate University  
Former President, American University in Cairo  
Former Chancellor, University of Alabama System, and the Oregon State System of Higher Education  
Former Chancellor, State University of New York System  
Trustee, American University in Cairo

**Saeeda M. H. Jaffar, Ph.D.**

Managing Director, Middle East Office Co-Head, Alvarez & Marsal - Middle East  
Board Member in Bahrain Fintech Bay

**H.E. Ambassador Abdullah Y. Bishara**

Board Member – Kuwait Projects Company (Holding)  
Chairman of North Africa Holding Company – Kuwait  
Board Member of Saudia Dairy & Foodstuff Company (SADAFCO)  
Former Secretary General, Gulf Cooperation Council  
Member of the GCC Advisory Board  
President of Diplomatic Center for Strategic Studies

**Mohammad Jawad Behbehani, DMD, D.M.Sc.OB, FICD**

Associate Professor, Faculty of Dentistry, Kuwait University  
Former Dean, Faculty of Dentistry, Kuwait University

**Dale F. Eickelman, Ph.D. (ex officio member)**

Ralph and Richard Lazarus Professor of Anthropology and Human Relations Emeritus, Dartmouth College  
Relationship Coordinator (Director), the Dartmouth College-American University of Kuwait Program  
President, Tangier American Legation

**Rawda H. Awwad, Ph.D.**

President, American University of Kuwait.



# THE UNIVERSITY

The American University of Kuwait (AUK) is an independent, private, equal opportunity, and co-educational liberal arts institution of higher education. The educational, cultural, and administrative structure, methods and standards of AUK are based on the American model of higher learning. The language of instruction is English.

Established by Amiri Decree 139 in 2003, AUK received its Institutional Accreditation from the Private Universities Council (PUC) – Ministry of Higher Education in the State of Kuwait, as of February 1, 2006.

AUK offers students a quality education based on an American college model. The faculty, administration, and staff work hard to create a caring environment where every aspect of the student's development gets attention and support. The course of study is designed to prepare students for the contemporary world where critical thinking, communication skills, and life-long learning have become imperative. The Liberal Arts education system aims not only to guide the students to fulfill their educational goals, but to also instill effective critical thinking skills that they can apply in their future careers in the fields of their choice.

The AUK faculty is comprised of a highly qualified group of international academics experienced in the American style of higher education. There are over 123 faculty members at AUK, 92 percent of whom have earned PhDs or terminal degrees. With most class sizes ranging from 17 to 24 students, developing bonds between students and professors is easy.

During their academic career at AUK, our students will be trained to improve their academic skills, time management skills, and learn stress reduction techniques. Our students will also find opportunities to gain professional experiences through our student employment program and internships, develop their creative talents and maintain their personal health and fitness through our extracurricular activities, and learn to become involved members of the community.

## MISSION STATEMENT

The American University of Kuwait is a liberal arts institution dedicated to teaching, learning, and scholarship. The University offers programs that provide students with the knowledge and skills necessary for lifelong learning and professional success. AUK enriches society by fostering an environment that encourages critical thinking, effective communication, personal growth, service, and leadership.

## VALUES

The AUK community strives to uphold the following values:

- Freedom of thought, expression, and intellectual inquiry.
- Respect for individual identity and rights, and cultural diversity.
- Commitment to high standards of morality, integrity, and social responsibility.
- Adherence to high professional standards and ethics.

## VISION

AUK aspires to be a leading university recognized locally, regionally, and internationally for its institutional distinctiveness, academic excellence, and the accomplishments of its graduates.



# UNIVERSITY CULTURE

The American University of Kuwait is committed to creating an enlightened and progressive educational culture in which all students, faculty, and staff – regardless of nationality, creed, or position – co-exist to create a dynamic and equitable environment. All members of AUK are expected to respect the diverse nature of the AUK community and interact in a manner that is respectful of such, and that supports a commitment to life-long learning and the pursuit of academic excellence in higher education. The University encourages the freedom to engage in academic inquiry and the fair exchange of ideas and supports open access to the dissemination of information.

The University founders uphold the philosophy that one cannot create a true enlightened academic environment without practicing the very virtues and ideals it hopes to instill in its students. In upholding the highest standards of professional behavior and ethical conduct among its faculty, staff, and students, the University hopes to create a community of scholars and students who will benefit from AUK's collegial atmosphere.

In its commitment to a liberal arts model of education, the University encourages students to take courses and participate in activities that go beyond their selected fields of study or major. To cultivate this breadth of knowledge, the University requires of all students a foundational set of General Education requirements upon which students build their university education. The University offers a wide range of specializations in the arts and sciences, as well as opportunities for second degrees, double majors, minors, and electives in a variety of disciplines (fields of study). AUK believes in strengthening students' basic skills in writing and communication, logical reasoning, quantitative reasoning (through mathematics and statistics), and scientific reasoning. AUK's solid liberal arts and sciences curriculum is designed to instill in students the passion for life-long learning, and promote academic excellence, professionalism, and leadership qualities.

# INSTITUTIONAL ACCREDITATION

The American University of Kuwait received its Institutional Accreditation from the Private Universities Council (PUC) – Ministry of Higher Education in the State of Kuwait, as of February 1, 2006.

# INTERNATIONAL PROGRAM ACCREDITATION

- The Intensive English Program is accredited by the Commission on English Language Program Accreditation (CEA).
- The College of Business & Economics is accredited by the Association to Advance Collegiate Schools of Business(AACSB).
- The College of Arts and Sciences is accredited by the American Academy for Liberal Education (AALE).
- The B.E. in Computer Engineering is accredited by the Engineering Accreditation Commission of ABET (Accreditation Board for Engineering & Technology).
- The B.E. in Electrical Engineering is accredited by the Engineering Accreditation Commission of ABET (Accreditation Board for Engineering & Technology).
- The B.E. in Computer Science is accredited by the Computing Accreditation Commission of ABET (Accreditation Board for Engineering & Technology).

## AUK AND DARTMOUTH COLLEGE

Dartmouth College in Hanover, New Hampshire, is the international partner institution to the American University of Kuwait (AUK), as defined by the Private Universities Council of the State of Kuwait (Resolution no. PUC (5/21-2/2005). Dartmouth and AUK have worked closely together since 2003, when the two institutions signed a Memorandum of Understanding that facilitated a series of advisory, consultative, and cooperative projects. The initial agreement was recently renewed for a fourth time in April 2018 to extend through 2022. The two institutions share a commitment to excellence in higher learning, and the agreement between them reflects AUK's growing stature as a premier academic institution in the Gulf region and beyond. With its deep and historic commitment to the liberal arts, Dartmouth recognizes the importance of AUK's mission and works to support the University as it develops a superlative education, based on the principles of critical inquiry, mastery of subject material, depth of curriculum, and a vibrant experience in the classroom and on campus. Dartmouth and AUK collaborate on numerous programs, and Dartmouth provides a wide range of administrative and academic consulting services to AUK. The two institutions have developed a flourishing relationship that involves faculty, students, and staff in both locations. Dartmouth experts in engineering, information technology, library sciences, communications, governance, and other areas routinely visit Kuwait, while students, faculty, and staff from Kuwait travel to the United States to work with their counterparts at Dartmouth. AUK's commitment to providing a premier learning environment based on the American model resonates with Dartmouth's history and its understanding of the importance of higher learning in a global context. Since the relationship began, the two institutions have steadily deepened and expanded their partnership, creating a dynamic, evolving, and unique cross-cultural collaboration.

Dartmouth College is a member of the group of universities in the United States known as the "Ivy League." It was founded in 1769 and offers a broad-based undergraduate education, as well as advanced degrees in the arts and sciences, medicine, engineering, and business administration. Dartmouth has been accredited by the New England Association of Schools and Colleges (NEASC) since 1929.

## ACADEMIC RESOURCES

### UNIVERSITY LIBRARY

The mission of the library at the American University of Kuwait is to support the research, teaching, and learning needs of the AUK community through information resources, expertise, and innovative services. To achieve this mission, the library provides access to print and electronic information resources in addition to information literacy sessions to students and faculty. This opens the door for library users to browse through the spectrum of information resources as they seek to achieve their educational aspirations.

The University library occupies a beautiful, two-story modern space. It is a state-of-the-art, technologically modern building. The library houses a print collection of books, references, audiovisual materials and periodicals in English, Arabic, and other languages related to the disciplines and academic programs that are offered at AUK. It also subscribes to online databases and scholarly journals needed for classroom instruction and academic research. Within the library, there are computer workstations that allow access to the library's online catalog and electronic databases, as well as the internet. All library resources are available to members of the AUK community and other authorized users with a valid AUK I.D.

As an important resource for learning, teaching, and research, the University library provides academic support for students, faculty, and staff to help them identify, locate, and use the library resources. The library staff coordinates collection development, cataloging, and the utilization of print and electronic resources.

In addition to the above, the library provides services and facilities to the AUK community, such as the circulation desk, reference services, and the reserve section, where faculty can place course materials on reserve and make them available for use for a limited time period within the building. The library also provides document supply services, photocopying machines, group study rooms, and a conference room with a multimedia system and video conference facility.

Library membership is granted to members of the local research community who would like to benefit from the resources for research purposes.

The University library is distinguished by its emphasis on the student learning experience. As knowledge in all disciplines change, one of the primary tasks of the library user is the mastery of information strategies and skills that are transferable across subject areas and practical for a lifetime. The University library attempts to provide students, faculty, and staff with the tools and skills necessary to enhance their learning experiences, to increase their efficiency in retrieving, creating, and communicating scholarly information, and to become lifelong learners. For more information, please visit [www.auk.edu.kw/academics/library](http://www.auk.edu.kw/academics/library).

## **ORAL HISTORY AND DOCUMENTATION PROJECT (OHDP)**

The OHDP is the first comprehensive program to actively conduct oral histories in Kuwait on a wide range of topics and themes, to preserve the voices, memories, and experiences of generations of Kuwaitis and non-Kuwaitis. The importance and urgency of this project lies in the dearth of information and resources available on Kuwait's history since the pre-oil era. The aim of the project is to develop an archive of recorded interviews that will serve as a valuable resource to the AUK community, researchers, and the public. Currently, the OHDP is focused on recording the life histories of those born before the 1960s. These recorded interviews explore the memories of individuals who experienced the drastic shift in Kuwaiti society with the advent of oil, as well as their experiences of major events such as the Iraqi invasion of Kuwait in 1990 and the Gulf War in 1991

**<http://oralhistory.auk.edu.kw/>.**

## **UNIVERSITY LABORATORIES**

### **COMPUTER LABORATORIES**

The Information Technology Department (IT) maintains a computer network that serves the students, faculty, and staff of AUK. The University has 20 instructional computer labs—17 Windows-based labs and 3 iMac labs—as well as an open and a PC-equipped Library. Approximately 735 computers are available to students for research and learning purposes.

Several academic software applications such as MATLAB, Quartus, Multisim, SPSS, 3D Studio Max, Oracle, Java, Eclipse, BlueJ, Visual Studio, MS Project, Enterprise Architect, Adobe CC, Adobe Premiere, Lightwave, to name a few, are deployed in the computer labs on an as-needed basis.

All computers are connected to the internet. AUK's computer network uses state-of-the-art fiber optic cables and both wired and wireless access points to ensure complete network coverage of the campus. AUK has an internet link from one service provider, for a total available bandwidth of 140 Mbps from two different Internet Service Providers (70 Mbps LAN – 70 Mbps Wi-Fi), on which internet filtering is applied to ensure that bandwidth is available for academic and administrative use.

### **ENGINEERING LABORATORIES**

The College of Engineering and Applied Sciences has four electrical and computer engineering laboratories that support the laboratory courses (topics). The laboratories contain state-of-the-art devices carefully designed to provide excellent teaching, learning, and undergraduate research environments.

Supported by modern measurement devices and aided by hardware/software co-design software, the laboratory equipment supports module-based and component-level implementation options, and services several courses in the programs including: Electric Circuits, Electronics, Digital Logic Design, Computer Organization and Architecture, Signals and Systems, Microprocessors and Computer Interfacing, Embedded Systems Design, VLSI, Data Communications and Computer Networks, Measurement and Instrumentation, Automation and Data Acquisition, Electric Machines, Electric Drives, Power Systems, Power Electronics, Control Systems, Programmable Logic Controllers, among others.

## **SCIENCE LABORATORIES**

The biology laboratories provide students with basic laboratory skills in life science and research, including the use of microscopes, cell structure and function, enzymes, photosynthesis, cellular reproduction, genetics, biotechnology, and animal dissection.

The objective of the physics laboratories is to help students become better physics problem-solvers. The experiments are designed to expose students to different measuring instruments and to illustrate phenomena in the different areas of physics: mechanics, thermodynamics, electricity, and optics.

The chemistry laboratory provides students with quality reagents, equipment, and instrumentation to perform the basic experiments in introductory chemistry, ranging from volumetric to gravimetric analysis, and enables students to collect accurate data for interpretation and evaluation.

The objective of the mathematics laboratory is to aid students from different disciplines in developing their mathematical abilities, and to develop skills in study design and analysis of data, using industry standard statistical software such as Spreadsheet and Minitab. Students should be able to write and present statistical reports clearly and concisely to non-statisticians. MATLAB allows symbolic operations in several areas including calculus, linear algebra, and differential equations.

The labs are fully equipped for instructional laboratory exercises. Standards of use are established and rigorously enforced by the faculty and the lab assistants to help ensure safety.

## **UNIVERSITY CENTERS**

### **CENTER FOR GULF STUDIES (CGS)**

The Center for Gulf Studies is a research center that aims to promote greater cultural understanding of and increased interest in the Gulf by facilitating free and open academic discourse on a range of issues that both shape and challenge this critical region of the world. The Center's goal is to enable scholars as well as political and civil society actors, both within and outside the region, to contribute and add value to the burgeoning field of Gulf Studies. To this end, CGS seeks to encourage, support, and cultivate interesting and original research on the Gulf, and to create an environment in which students and faculty can interact and collaborate with researchers and activists from around the world in creative and engaging ways. Visit the Center for Gulf Studies website at: <https://www.auk.edu.kw/cgs/index.html>.

### **CENTER FOR RESEARCH IN INFORMATICS, SCIENCES, AND ENGINEERING (RISE)**

The Center for Research in Informatics, Sciences, and Engineering serves as AUK's primary catalyst for interdisciplinary research and development (R&D) activities. The Center employs a holistic approach to R&D by integrating a plethora of academic disciplines and interests, forging strong intellectual connections among local & international innovators, academia & industry practitioners, and technology & society. RISE is dedicated to promoting innovative scientific discourse through expanding cross-border research collaboration, fostering industry-academia partnerships, and serving as a platform for community engagement and outreach. For more information on RISE, please visit the RISE website: [www.auk.edu.kw/RISE](http://www.auk.edu.kw/RISE).

## **CENTER FOR CONTINUING EDUCATION (CCE)**

The Center for Continuing Education (CCE) has been recognized as a successful, leading professional development Training Center that offers innovative learning and development programs for job seekers, professionals, teachers, students, and corporate clients seeking specialized training and career enhancement, access to higher education, or enriched lives.

Listed as an approved training center at the Civil Service Commission and endorsed by PAAET, CCE has been operating successfully for more than 10 years with an average annual turnover of more than 2000 learners across business, leadership, soft skills, entrepreneurship, teacher training, and language courses.

From design to delivery, CCE engages a diverse team of instructors and practitioners to offer great learning opportunities in a stimulating and motivational environment that meets the market trends, learning objectives, schedule, and budget.

To learn more about the CCE and all of the courses/programs it offers, please visit the CCE website: [www.auk.edu.kw/cce](http://www.auk.edu.kw/cce).

## **CENTER FOR TEACHING EXCELLENCE (CTE)**

The Center for Teaching Excellence (CTE) aims to provide AUK faculty with continuous support and resources necessary to apply modern curricula to their classrooms and promote a holistic educational culture that allows faculty to utilize technology while harnessing the best methods of teaching to ensure constructive and active learning environments.

CTE is a place where professors, employees, students and University community members operate in a cooperative environment to create rich, engaged learning and teaching experiences. The center aims to build a motivating learning atmosphere by fostering excellence in teaching, providing support and resources, and engaging in outreach operations. CTE provides AUK faculty members with numerous resources, facilities and personalized support to help them develop an exciting learning environment in AUK classrooms.