

AMERICAN UNIVERSITY *of* KUWAIT®



ACADEMIC CATALOG

2022-2023

DISCLAIMER

Every effort has been made to ensure the accuracy of the information contained within this catalog; users should note that the laws, rules, and policies indicated are subject to amendments that may modify the information contained. Changes and modifications may come in the form of statutes enacted by the legislature, or rules and policies adopted by the Board of Trustees of the American University of Kuwait, or by the president or his/her designee of the campus.

The information in this catalog is effective at the time of publication.

The AUK catalog shall not operate or be construed as a limitation to the rights, powers, or privileges of the Board of Trustees of the American University of Kuwait. The Board of Trustees is authorized by law to adopt, amend, or revoke rules and policies that apply to students if deemed necessary.

Students are individually responsible for reading, understanding, and complying with all requirements and regulations. Failure to read, understand, and/or comply does not exempt students from requirements or regulations.

The University reserves the right to make changes without prior notice to programs, course offerings, academic requirements, and/or faculty and staff, should the need arise.

The relationship of the student to the institution is one governed by laws, rules, and policies adopted by the government, the Board of Trustees, and their duly authorized designees.

Any approved updates to the content included in the catalog that occur during the 2020-2021 academic year will appear in the online version of the catalog, which is found on the AUK website (www.auk.edu.kw).

The normal authority, Amiri Decree 139, which authorizes the American University of Kuwait to operate and grant degrees, was issued on July 8, 2003. AUK received its institutional accreditation from the Private Universities Council (PUC)—Ministry of Higher Education in the State of Kuwait, as of February 1, 2006.

NOTICE OF OFFICIAL MEANS OF COMMUNICATION

Emails to student accounts are considered official means of communication to all AUK students. AUK reserves the right to send communications to students via email and expects that those communications will be received and read in a timely fashion. It is the students' responsibility to check their emails frequently. Failure to do so may result in a student missing important notices or information and will not be considered an acceptable excuse for failing to receive or act upon official correspondence from the University.

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2022-2023 ACADEMIC CALENDAR

** Islamic holidays are determined after sighting the moon. Dates are tentative until formally announced by Kuwait's Civil Service Commission. Thus, actual dates may not coincide with the dates in this calendar. In the event of loss of teaching days due to unscheduled closings, AUK reserves the right to extend the Academic Calendar as necessary.*

FALL 2022

September

11	Su	Faculty report back to work.
15	Th	First De-Registration process for non-payment of tuition for Fall courses at 4:00 pm.
18	Su	Fall 2022 semester begins.
22	Th	Fall semester Drop/Add deadline at 4:00 pm. Last day to submit a Pass/Fail Option form, Permission to Audit form, Independent Study form, or Internship form.
22	Th	Online registration and forms submission for students will end at 4:00 pm.
23	Fri	Final De-Registration process for non-payment of Tuition for Fall courses at 4:00 pm.
29	Th	First day to withdraw from individual Fall courses or from the university with a 50% refund.
26-28	Su-T	Last day to withdraw from individual Fall courses or from the university with a 50% refund.

October

03	M	Additional KWD 20 per credit hour of engineering courses for non-engineering students applied.
05	W	Submission of tuition refund, sibling discounts and installment request start.
06	Th	Graduation application starts for Fall 2022 graduates.
09	Su	Prophet's Birthday. University closed.
19	W	"Financial Hold" placed on students at 8:00 am; and first installment fee of KWD 10 is charged on all payments made after this time without a prior installment plan.
31	M	First tuition installment due.

November

03	Th	KWD 25 late payment fee charged, and financial hold is administered at 8:00 am; the 2 nd installment fee of KWD 10 is charged on all payments made after this time without a prior installment.
06	Su	Academic advising for Spring and Summer 2023 begins.
08	T	Registration for Spring and Summer 2023 begins (<i>for details refer to the Advance</i>
10	Th	<i>Registration Schedule available on the website</i>). Last day to withdraw with a “W” from a single class or from the university.
13	Su	Midterm grades due via AUK Self-Service by 11:00 am Midterm grades for Fall Courses available to students via AUK Self-Service effective 4:00 pm.
30	W	Second tuition installment due.

December

05	M	KWD 25 late payment fee charged, and financial hold is administered at 8:00 am; the 3 rd installment fee of KWD 10 is charged on all payments made after this time without a prior installment.
25-29	Su-Th	Winter break. University closed.

January 2023

01	Su	New Year. University closed.
02	M	University reopens.
02	M	Third tuition installment due.
05	Th	KWD 25 late payment fee charged, and financial hold is administered at 8:00 am.
09	M	Last day of classes for Fall semester. Advising for <i>Declared</i> majors stops until January 26.
10-12	T-Th	Reading days.
15-19	Su-Th	Final exams.
22	Su	Final grades for Fall courses due via AUK Self Service by 10:00 am.
23	M	Grades for Fall courses available to students via AUK Self Service at 4:00 pm.
24-25	T-W	Faculty on campus.
26	Th	Must Declare Major Hold” placed on students.

SPRING 2023

February

02	Th	First De-registration process for non-payment of tuition for Spring courses at 4:00 pm.
05	Su	Spring 2023 Classes begin.
09	Th	Spring semester Drop/Add deadline at 4:00 pm. Last day to submit Permission to Audit form, Pass/Fail Option form, Independent Study form, or Internship form.
09	Th	Online registration and forms submission for students will end at 4:00 pm.
10	Fri	Final De-Registration process for non-payment of tuition for Spring courses at 4:00 pm.
16	Th	First day to withdraw from individual Spring courses or from the university with a 50% Refund.
19	Su	Last day to withdraw from individual Spring courses or university with a 50% refund.
20	M	Prophet's Ascension. University closed.
20	M	Academic advising resumes for <i>Declared</i> majors. Additional KWD 20 per credit hour of engineering courses for non-engineering students applied.
23	Th	Submission of tuition refund, sibling discounts and installment request start.
26-28	Su-T	National and Liberation Days. University closed.

March

01-02	W-Th	Student/faculty Spring Break University closed.
05	Su	University reopens.
09	Th	"Financial Hold" placed on students at 8:00 am; and first installment fee of KWD 10 is charged on all payments made after this time without a prior installment plan.
09	Th	Graduation application starts for Spring 2023 graduates.
18	Sat	Sunday pattern.
23	Th	Holy Month of Ramadan begins. Office hours and class schedule adjusted.
30	Th	First tuition installment due.

April

03	M	KWD 25 late payment fee charged, and financial hold is administered at 08:00 am; the 2nd installment fee of KWD 10 is charged on all payments made after this time without a prior installment plan.
06	Th	Last day to withdraw with a "W" from a single class or from the university.
09	Su	Midterm grades due via AUK Self-Service by 11:00 am Midterm grades for Spring Courses available to students via AUK Self-Service effective 4:00 pm.

09	Su	Academic advising for Fall 2023 begins for all UG students.
11	T	Registration for Fall 2023 begins <i>(for details refer to the Advance Registration Schedule available on the website)</i> .
30	Su	
23-27	Su-Th	Second tuition installment due.
30	Su	Eid Al Fitr. University closed. University reopens.

May

03	W	KWD 25 late payment fee charged, and financial hold is administered at 10:00 am. the 3 rd installment fee of KWD 10 is charged on all payments made after this time without a prior installment.
31	W	Third tuition installment due.

June

01	Th	Last day of classes for Spring semester. KWD 25 late payment fee charged, and financial hold is administered at 8:00 am.
05	M	Final exams (see exam schedule on web).
04-08	Su-Th	Final grades for Spring courses due via AUK Self Service by 10:00 am.
11	Su	Final grades for Spring courses available to students via AUK Self Service at 4:00 pm.
12	M	Faculty on campus.
13-14	T-W	
15	Th	Semester Break for Faculty and Students Begin.

SUMMER 2023 – Undergraduate (6 weeks)

June

15	Th	First De-Registration process for non-payment of UG Summer courses at 4:00 pm.
15	Th	Semester Break for Faculty and Students Begin.
18	Su	Summer 2021 Classes begin.
22	Th	Summer semester Drop/Add deadline at 4:00 pm. Last day to submit Permission to Audit form, Pass/Fail Option form, Independent Study form, or Internship form.
22	Th	Online registration and forms submission for students will end at 4:00 pm.
23	Fri	Final De-Registration process for non-payment of UG Summer courses at 4:00 pm. First day to withdraw from individual Summer courses or from the university with a 50% Refund.
26	Su	Graduation application starts for Summer 2022 graduates.
25-29	Su-Th	Waqfat Arafat and Eid Al-Adha. University closed.

July

06	Th	Last day to withdraw from individual Summer Semester courses or university with a 50% refund.
10	M	Additional KWD 20 per credit hour of engineering courses for non-engineering students applied.
12	W	Submission of tuition refund and installment request start.
13	Th	Last day to withdraw with a “W” from Summer Full Semester courses
16	Su	“Financial Hold” placed on students at 8:00 am; and installment fee of KWD 10 is charged on all payments made after this time without a prior installment plan.
19	W	Islamic New Year. University closed.
31	M	Summer tuition installment due.

August

03	Th	Last day of classes for Summer Semester courses.
06	Su	Financial hold is administered at 8:00 am.
06	Su	Final exams for Summer Semester courses.
07	M	Final grades for Summer Semester courses due via AUK Self Service by 10:00 am.
08	T	Final grades for summer courses available to Students via Self Service by 4:00 pm.
09	W	Faculty on campus.

SUMMER 2023 – Intensive English Program (8 weeks)

June

15	Th	First De-Registration process for non-payment of IEP Summer courses at 4:00 pm.
15	Th	Semester Break for Faculty and Students Begin.
18	Su	Summer 2023 Classes begin.
22	Th	Summer semester Drop/Add deadline at 4:00 pm. Last day to submit Permission to Audit form, Pass/Fail Option form, Independent Study form, or Internship form.
23	Fri	Online registration and forms submission for students will end at 4:00 pm. First day to withdraw from individual Summer courses or from the university with a 50% Refund.
22	Th	Final De-Registration process for non-payment of IEP Summer courses at 4:00 pm.
25-29	Su-Th	Waqfat Arafat and Eid Al-Adha. University closed.

July

06	Th	Last day to withdraw from individual Summer Semester courses or university with a 50% refund.
12	W	Submission of tuition refund and installment request start.
16	Su	“Financial Hold” placed on students at 8:00 am; and installment fee of KWD 10 is charged on all payments made after this time without a prior installment plan.
20	Th	Last day to withdraw with a “W” from Summer Full Semester courses.
19	W	Islamic New Year. University closed.
31	M	Summer tuition installment due.

August

06	Su	Financial hold is administered at 8:00 am
17	Th	Last day of classes for Summer Semester courses.
20	Su	Final exams for Summer Semester courses.
21	M	Final grades for Summer Semester courses due via AUK Self Service by 10:00 am.
22	T	Final grades for summer courses available to Students via Self Service by 4:00 pm.
23	W	Faculty on campus.

MESSAGE FROM THE PRESIDENT



Class and new students, faculty, and staff.

We are excited to begin a new year on a campus where life-long learning, research, and innovation and exploration, as well as personal development is vital, and where the Liberal Arts is central to our mission, operations, and strategic initiatives.

Notwithstanding the challenges of the last two years imposed by the pandemic, AUK is thriving because of our excellent faculty and our highly committed staff and administrators who place our students at the center of this institution, while placing this institution at the center of this nation and region where we partake in creating positive and transformative change in our communities. This will continue to be the case in this upcoming academic year which we look forward to with tremendous enthusiasm, energy and a renewed sense of hope for a better and safer future.

Together we will continue to grow and evolve; and, together, we can and will make a difference.

I look forward to meeting everyone and welcoming you to our university and the AUK family. With my best wishes for an exciting and successful year,

Sincerely,

Rawda H. Awwad, Ph.D.

President

American University of Kuwait

The Board of Trustees is AUK's governing body. The Board's terms of reference are outlined in the AUK By-Laws. The self-perpetuating and self-governing Board is currently composed of nine

BOARD OF TRUSTEES

members, in addition to the University President and the Dartmouth College Relationship Coordinator (Director) as an ex-officio member. The Board of Trustees meets twice a year in AUK's Salmiya campus.

Shaikha Dana Nasser Sabah Al-Ahmed Al-Sabah

Founder and Chair, Board of Trustees, American University of Kuwait
Chair, United Education Company
Board Member, Gulf Insurance Group, OSN, and KAMCO Invest
Group CEO of Kuwait Projects
Company (Holding) - KIPCO

Mr. Meshal Ali

Co-Founder and Vice Chair, Board of Trustees, American University of Kuwait
Chairman of Al Rayan Holding Company
CEO, National Offset Company

Mr. Wael Abdul-Ghafoor

Co-Founder, American University of Kuwait
Chair, American School of Kuwait

Mr. Faisal Al-Ayyar

Executive Vice Chairman, Kuwait Project Co. (Holding), KIPCO
Chairman Panther Media Group Ltd., UAE (OSN)
Vice Chairman, Gulf Insurance Group
Vice Chairman, Mashare'a Al-Khair Establishment

Mr. Samer Khanachet

Group Chief Operating Officer, Kuwait Project Co. (Holding), KIPCO
Board Member, United Real Estate Co.
Board Member, Burgan Bank
Chairman, Taka'ud Savings & Pensions B.S.C., Bahrain

Thomas Bartlett, Ph.D.

Former President, Colgate University
Former President, American University in Cairo
Former Chancellor, University of Alabama System, and the Oregon State System of Higher Education
Former Chancellor, State University of New York System
Trustee, American University in Cairo

Saeeda M. H. Jaffar, Ph.D.

Managing Director, Middle East Office Co-Head, Alvarez & Marsal - Middle East
Board Member in Bahrain Fintech Bay

H.E. Ambassador Abdullah Y. Bishara

Board Member – Kuwait Projects Company (Holding)
Chairman of North Africa Holding Company – Kuwait
Board Member of Saudia Dairy & Foodstuff Company (SADAFCO)
Former Secretary General, Gulf Cooperation Council
Member of the GCC Advisory Board
President of Diplomatic Center for Strategic Studies

Mohammad Jawad Behbehani, DMD, D.M.Sc.OB, FICD

Associate Professor, Faculty of Dentistry, Kuwait University
Former Dean, Faculty of Dentistry, Kuwait University

Dale F. Eickelman, Ph.D. (ex officio member)

Ralph and Richard Lazarus Professor of Anthropology and Human Relations Emeritus,
Dartmouth College
Relationship Coordinator (Director), the Dartmouth College-American University of Kuwait Program
President, Tangier American Legation

Rawda H. Awwad, Ph.D.

President, American University of Kuwait.

THE UNIVERSITY

The American University of Kuwait (AUK) is an independent, private, equal opportunity, and co-educational liberal arts institution of higher education. The educational, cultural, and administrative structure, methods, and standards of AUK are based on the American model of higher learning. The language of instruction is English.

Established by Amiri Decree 139 in 2003, AUK received its Institutional Accreditation from the Private Universities Council (PUC)—Ministry of Higher Education in the State of Kuwait, as of February 1, 2006.

AUK offers students a quality education based on an American college model. The faculty, administration, and staff work hard to create a caring environment where every aspect of the student's development gets attention and support. The course of study is designed to prepare students for the contemporary world where critical thinking, communication skills, and lifelong learning have become imperative. The Liberal Arts education system aims not only to guide the students to fulfill their educational goals, but to also instill effective critical thinking skills that they can apply in their future careers in the fields of their choice.

The AUK faculty is comprised of a highly qualified group of international academics experienced in the American style of higher education. There are over 123 faculty members at AUK, 92 percent of whom have earned PhDs or terminal degrees. With most class sizes ranging from 17 to 24 students, developing bonds between students and professors is easy.

During their academic career at AUK, our students will be trained to improve their academic skills, time management skills, and learn stress reduction techniques. Our students will also find opportunities to gain professional experiences through our student employment program and internships, develop their creative talents and maintain their personal health and fitness through our extracurricular activities, and learn to become involved members of the community.

MISSION STATEMENT

The American University of Kuwait is a liberal arts institution dedicated to teaching, learning, and scholarship. The University offers programs that provide students with the knowledge and skills necessary for lifelong learning and professional success. AUK enriches society by fostering an environment that encourages critical thinking, effective communication, personal growth, service, and leadership.

VALUES

The AUK community strives to uphold the following values:

- Freedom of thought, expression, and intellectual inquiry.
- Respect for individual identity and rights, and cultural diversity.
- Commitment to high standards of morality, integrity, and social responsibility.
- Adherence to high professional standards and ethics.

VISION

AUK aspires to be a leading university recognized locally, regionally, and internationally for its institutional distinctiveness, academic excellence, and the accomplishments of its graduates.

UNIVERSITY CULTURE

The American University of Kuwait is committed to creating an enlightened and progressive educational culture in which all students, faculty, and staff—regardless of nationality, creed, or position—co-exist to create a dynamic and equitable environment. All members of AUK are expected to respect the diverse nature of the AUK community and interact in a manner that is respectful of such, and that supports a commitment to lifelong learning and the pursuit of academic excellence in higher education. The University encourages the freedom to engage in academic inquiry and the fair exchange of ideas and supports open access to the dissemination of information.

The University founders uphold the philosophy that one cannot create a true enlightened academic environment without practicing the very virtues and ideals it hopes to instill in its students. In upholding the highest standards of professional behavior and ethical conduct among its faculty, staff, and students, the University hopes to create a community of scholars and students who will benefit from AUK's collegial atmosphere.

In its commitment to a liberal arts model of education, the University encourages students to take courses and participate in activities that go beyond their selected fields of study or major. To cultivate this breadth of knowledge, the University requires of all students a foundational set of General Education requirements upon which students build their university education. The University offers a wide range of specializations in the arts and sciences, as well as opportunities for second degrees, double majors, minors, and electives in a variety of disciplines (fields of study). AUK believes in strengthening students' basic skills in writing and communication, logical reasoning, quantitative reasoning (through mathematics and statistics), and scientific reasoning. AUK's solid liberal arts and sciences curriculum is designed to instill in students the passion for lifelong learning, and promote academic excellence, professionalism, and leadership qualities.

INSTITUTIONAL ACCREDITATION

The American University of Kuwait received its Institutional Accreditation from the Private Universities Council (PUC) – Ministry of Higher Education in the State of Kuwait, as of February 1, 2006.

International Program Accreditation

- The Intensive English Program is accredited by the Commission on English Language Program Accreditation (CEA).
- The College of Business & Economics is accredited by the Association to Advance Collegiate Schools of Business (AACSB).
- The College of Arts and Sciences is accredited by the American Academy for Liberal Education (AALÉ).
- The Bachelor of Arts in Design (concentration in graphic design) is accredited by the National Association of Schools of Art and Design (NASAD).
- The B.E. in Computer Engineering is accredited by the Engineering Accreditation Commission of ABET (Accreditation Board for Engineering & Technology).
- The B.E. in Electrical Engineering is accredited by the Engineering Accreditation Commission of ABET (Accreditation Board for Engineering & Technology).
- The B.E. in Computer Science is accredited by the Computing Accreditation Commission of ABET (Accreditation Board for Engineering & Technology).

AUK AND DARTMOUTH COLLEGE

Dartmouth College in Hanover, New Hampshire, is the international partner institution to the American University of Kuwait (AUK), as defined by the Private Universities Council of the State of Kuwait (Resolution no. PUC (5/21-2/2005)). Dartmouth and AUK have worked closely together since 2003, when the two institutions signed a Memorandum of Understanding that facilitated a series of advisory, consultative, and cooperative projects. The initial agreement was recently renewed for a fourth time in April 2018 to extend through 2023. The two institutions share a commitment to excellence in higher learning, and the agreement between them reflects AUK's growing stature as a premier academic institution in the Gulf region and beyond. With its deep and historic commitment to the liberal arts, Dartmouth recognizes the importance of AUK's mission and works to support the University as it develops a superlative education, based on the principles of critical inquiry, mastery of subject material, depth of curriculum, and a vibrant experience in the classroom and on campus.

Dartmouth and AUK collaborate on numerous programs, and Dartmouth provides a wide range of administrative and academic consulting services to AUK. The two institutions have developed a flourishing relationship that involves faculty, students, and staff in both locations. Dartmouth experts in engineering, information technology, library sciences, communications, governance, and other areas routinely visit Kuwait, while students, faculty, and staff from Kuwait travel to the United States to work with their counterparts at Dartmouth. AUK's commitment to providing a premier learning environment based on the American model resonates with Dartmouth's history and its understanding of the importance of higher learning in a global context. Since the relationship began, the two institutions have steadily deepened and expanded their partnership, creating a dynamic, evolving, and unique cross-cultural collaboration.

Dartmouth College is a member of the group of universities in the United States known as the "Ivy League." It was founded in 1769 and offers a broad-based undergraduate education, as well as advanced degrees in the arts and sciences, medicine, engineering, and business administration. Dartmouth has been accredited by the New England Association of Schools and Colleges (NEASC) since 1929.

CAMPUS SERVICES

The Campus Services Department (CSD) at AUK creates, maintains, and optimizes AUK's physical environment. It provides the utilities and facilities required for a great educational experience and optimal research environment.

The goal of the Department is to provide a safe, secure, and welcoming campus to all visitors, staff, students, and members of the AUK community.

There are six areas of business in CSD:

- 1- Facility Management
- 2- Safety and Security
- 3- Campus Planning, Refurbishment, and Construction
- 4- Cleaning and Classroom/Event Setup
- 5- University Transportation
- 6- AUK Housing

ACADEMIC RESOURCES

UNIVERSITY LIBRARY

The mission of the library at the American University of Kuwait is to support the research, teaching, and learning needs of the AUK community through information resources, expertise, and innovative services. To achieve this mission, the library provides access to print and electronic information resources in addition to information literacy sessions to students and faculty. This opens the door for library users to browse through the spectrum of information resources as they seek to achieve their educational aspirations.

The University library occupies a beautiful, two-story modern space. It is a state-of-the-art, technologically modern building. The library houses a print collection of books, references, audiovisual materials and periodicals in English, Arabic, and other languages related to the disciplines and academic programs that are offered at AUK. It also subscribes to online databases and scholarly journals needed for classroom instruction and academic research. Within the library, there are computer workstations that allow access to the library's online catalog and electronic databases, as well as the internet. All library resources are available to members of the AUK community and other authorized users with a valid AUK I.D.

As an important resource for learning, teaching, and research, the University library provides academic support for students, faculty, and staff to help them identify, locate, and use the library resources. The library staff coordinates collection development, cataloging, and the utilization of print and electronic resources.

In addition to the above, the library provides services and facilities to the AUK community, such as the circulation desk, reference services, and the reserve section, where faculty can place course materials on reserve and make them available for use for a limited time period within the building. The library also provides document supply services, photocopying machines, group study rooms, and a conference room with a multimedia system and video conference facility.

Library membership is granted to members of the local research community who would like to benefit from the resources for research purposes.

The University library is distinguished by its emphasis on the student learning experience. As knowledge in all disciplines change, one of the primary tasks of the library user is the mastery of information strategies and skills that are transferable across subject areas and practical for a lifetime. The University library attempts to provide students, faculty, and staff with the tools and skills necessary

to enhance their learning experiences, to increase their efficiency in retrieving, creating, and communicating scholarly information, and to become lifelong learners. For more information, please visit www.auk.edu.kw/academics/library.

ORAL HISTORY AND DOCUMENTATION PROJECT (OHDP)

The OHDP is the first comprehensive program to actively conduct oral histories in Kuwait on a wide range of topics and themes to preserve the voices, memories, and experiences of generations of Kuwaitis and non-Kuwaitis. The importance and urgency of this project lies in the dearth of information and resources available on Kuwait's history since the pre-oil era. The aim of the project is to develop an archive of recorded interviews that will serve as a valuable resource to the AUK community, researchers, and the public. Currently, the OHDP is focused on recording the life histories of those born before the 1960s. These recorded interviews explore the memories of individuals who experienced the drastic shift in Kuwaiti society with the advent of oil, as well as their experiences of major events such as the Iraqi invasion of Kuwait in 1990 and the Gulf War in 1991 <http://oralhistory.auk.edu.kw/>.

WRITING AND TUTORING CENTER(WTC)

The Writing and Tutoring Center (WTC), under the College of Arts and Sciences, focuses on empowering students to become independent and successful learners by developing their literacy skills, enhancing their understanding, and helping them improve their academic and study skills. WTC offers tutoring and writing consultations to all AUK students, and collaborates with faculty, department chairs, and deans of colleges to continuously develop more effective learning support and classroom workshops. The Center works with faculty to support units on campus to understand, develop, and improve academic support, supplement class learning, and recognize the rights and equality of all who seek assistance.

Students can schedule appointments through the TutorTrac online appointment booking system or drop in at the centers for assistance. All writing and tutoring sessions are offered on campus and online via Zoom for all AUK students. The Center also uses various digital platforms to conduct and manage operations.

WRITING CONSULTATION

WTC provides students with multilingual writing consultations in various languages including English, Arabic, French, and Spanish through individual or small-group sessions. Guided by the staff and student writing consultants, students are encouraged to progress as independent writers by receiving guidance on how to respond and interact with a variety of texts, develop their own authentic ideas, and form their arguments.

Student writing consultants undergo a continuous process of training and observational learning through staff's close supervision and guidance. Through online and on campus sessions, writing consultants provide a non-evaluative feedback, reader's response to students' writing, and assist at any stage of the writing process. Students are also offered guidance on identifying and understanding audience, purpose, developing ideas, organizing ideas into a coherent whole, researching, and evaluating academic or external sources. In addition, students also learn incorporating external sources into their writing, as well as presenting ideas clearly through following the suggested citation style. The Center's overarching goal is to assist students in becoming independent writers and equipping them with resources to improve their reading, writing, and researching skills.

PEER TUTORING

WTC provides students with tutoring in various subjects through individual, small-group, or supplemental instruction sessions coordinated with faculty. Student employees are trained as peer tutors to

help students improve their problem-solving and study skills, increase their understanding of course content, enhance their academic performance, and develop a positive attitude towards learning. The WTC peer tutor training program is certified by the College Reading & Learning Association's International Tutor Training Program Certification (CRLA ITTPC). In addition to setting an internationally accepted standard of skills and training for tutors, the certification allows the center to certify individual tutors after completing the training requirements, providing recognition for their successful work from an international organization.

UNIVERSITY LABORATORIES

COMPUTER LABORATORIES

The Information Technology Department (IT) maintains a computer network that serves the students, faculty, and staff of AUK. The University has 27 instructional computer labs—24 Windows-based labs and 3 iMac labs—as well as two open labs and a PC-equipped Library. Approximately 900 computers are available to students for research and learning purposes.

Several academic software applications such as MATLAB, Quartus, Multisim, SPSS, 3D Studio Max, Oracle, Java, Eclipse, BlueJ, Visual Studio, MS Project, Enterprise Architect, Adobe CC, Adobe Premiere, Lightwave, to name a few, are deployed in the computer labs on an as-needed basis.

All computers are connected to the internet. AUK's computer network uses state-of-the-art fiber optic cables and both wired and wireless access points to ensure complete network coverage of the campus. AUK has internet links from two service providers, for a total available bandwidth of 410 Mbps (300Mbps LAN – 110 Mbps Wi-Fi), on which internet filtering is applied to ensure that bandwidth is available for academic and administrative use.

AUK provides internet-based learning system through Moodle, which is an e-learning platform, making it easily accessible both on and off campus.

ENGINEERING LABORATORIES

The College of Engineering and Applied Sciences has four electrical and computer engineering laboratories that support the laboratory courses. The laboratories contain state-of-the-art devices carefully designed to provide excellent teaching, learning, and undergraduate research environments. Supported by modern measurement devices and aided by hardware/software co-design software, the laboratory equipment supports module-based and component-level implementation options, and services several courses in the programs including: Electric Circuits, Electronics, Digital Logic Design, Computer Organization and Architecture, Signals and Systems, Microprocessors and Interfacing, Embedded System Design, VLSI, Data Communications and Computer Networks, Measurement and Instrumentation, Automation and Data Acquisition, Electric Machines, Electric Drives, Power Systems, Power Electronics, Control Systems, Programmable Logic Controllers, among others.

In addition, the College has a capstone laboratory for its computing programs—the laboratory is equipped with state-of-the-art machines and provides a workspace for capstone student; and an additional performance laboratory with state-of-the-art machines to support undergraduate and faculty research.

SCIENCE LABORATORIES

The biology laboratories provide students with basic laboratory skills in life sciences and research, including the use of microscopes, cell structure and function, enzymes, photosynthesis, cellular reproduction, genetics, biotechnology, and animal dissection.

The objective of the physics laboratories is to help students become better physics problem-solvers. The experiments are designed to expose students to different measuring instruments and to illustrate phenomena in the different areas of physics: mechanics, thermodynamics, electricity, and optics.

The chemistry laboratory provides students with quality reagents, equipment, and instrumentation to perform the basic experiments in introductory chemistry, ranging from volumetric to gravimetric analysis, and enables students to collect accurate data for interpretation and evaluation.

UNIVERSITY CENTERS

CENTER FOR CONTINUING EDUCATION (CCE)

As part of the American University of Kuwait (AUK), The Center for Continuing Education (CCE) has been recognized as a successful and leading Professional Development Center in Kuwait. Listed as an approved training center at the Civil Service Commission and endorsed by PAAET, CCE has been offering a range of internationally-certified professional development programs in leadership, management, business, finance and accounting, human resources, technology, language, and teaching and self-development. The Center works with a diverse team of professors and certified professional experts at an international standard and develops programs and curriculums which meet training requirements of various audiences. Through the Center's partnership with top-notch universities, institutions, and accreditation bodies such as **Cambridge International Examinations, Chartered Institute for Securities and Investment (CISI-UK), CertNEXUS, Society for Human Resource Management (SHRM), British Council** and others from across the globe, CCE continues to deliver relevant, applied training programs, courses, and proctoring services to many clients in Kuwait.

To learn more about CCE and all of the courses/programs it offers, please visit the CCE website: www.auk.edu.kw/cce

CENTER FOR TEACHING EXCELLENCE (CTE)

The Center for Teaching Excellence (CTE) aims to provide AUK faculty with continuous support and resources necessary to apply modern curricula to their classrooms. CTE promotes a holistic educational culture that allows faculty to utilize technology while harnessing the best methods of teaching to ensure constructive and active learning environments.

CTE is a place where faculty, staff, and university community members operate in a cooperative environment to create rich, engaged learning and teaching experiences. The Center aims to build a motivating learning atmosphere by fostering excellence in teaching, providing support and resources, and engaging in outreach operations. CTE provides AUK faculty members with numerous resources, facilities, and personalized support to help them develop an exciting learning environment in AUK classrooms.

OFFICE OF RESEARCH & GRANTS

Office for Research and Grants (ORG) aims to build research capacity at AUK. The ORG will provide AUK faculty with research funding and resources, research-related engagement opportunities, and appropriate training to support research and scholarly-related activities and production.

The premise of the ORG centers around the investment of AUK's resources into its faculty, staff, and students, not only to cultivate talent from within, but to manifest knowledge that is bold, innovative, and impactful.

ALUMNI AFFAIRS AND CAREER DEVELOPMENT (AACD)

The Office of Alumni Affairs and Career Development (AACD) seeks to reach, serve, and engage with AUK students and alumni to provide continuous support and recognition for their achievements and professional excellence. The AACD office directs students and alumni towards programs, services, and workshops that help in employment-seeking endeavors. By providing alumni and graduating students with events such as the career fair, senior launch, alumni reunion, workshops, and sports activities, the Office encourages alumni engagement at AUK, allowing for an exchange of experiences.

ALUMNI SERVICES

As members of the AUK community, AUK graduates are entitled to an alumni email account and alumni ID that provides them with access to AUK facilities. Alumni get access to the online portal which is an all-in-one community management system that allows graduates to network, share recruitment/internship opportunities, and update contact information at their convenience. The portal provides an array of possibilities to the community members to exchange information, business opportunities, invitations, and contacts. AUK alumni also receive discounted rates at the Center for Continuing Education and career fair, and the opportunity to showcase and promote their businesses on campus free of charge through the Alumni Business Booth Program. Our alumni also get a chance to get featured in the annual Alumni Magazine and on social media that aim to highlight our alumni's achievements, whether in their fields, educational journeys, start-up companies, or personal growth.

CAREER DEVELOPMENT

In addition to an annual career fair that features over 25 businesses, the AACD helps students and alumni develop their career plans by providing one-on-one career development sessions and seminars. These services include assistance with graduate school applications and career advancement opportunities, inclusive of assistance with resume-writing, job interviews, job applications, online job hunting and etiquette, and internships.

The AACD also coordinates with other third parties to offer students and alumni access to workshops, courses, training programs, and innovation programs such as the Center for Continuing Education (CCE), Kuwait Investment Authority, and Warba Bank Rowad Program.

INTERNSHIPS

AUK offers graduate internship opportunities for students every summer. The internship program is designed to provide graduate students and recent graduates the opportunity to gain essential experiences within professional areas of student affairs/student services, a deeper understanding of higher education administration, and to acquire specific skill sets that will help prepare them for a career in the profession.

The AACD also collaborates with the College of Business and Economics to provide students registered for CBE internships with resume/interview skill workshops, either conducted by AACD staff or prospective employers. AUK students have had opportunities to intern in organizations such as NBK, Ernst and Young, Al-Ghanim Industries, Kuwait Petroleum Corporation, Al Ahli United Bank, Eminds Project Management, Deloitte, Baker Tilly, Grant Thornton, RSM Al Bazie, Gulf Bank, and many more.

NETWORKING OPPORTUNITIES

Networking opportunities are available through the portal, and multiple events such as the annual alumni reunion, senior launch, and the alumni guest speaker series. The Office also publishes an annual magazine that celebrates alumni achievements within the University and the community at large.

INTERNATIONAL PROGRAMS

International programs provide students with transformative experiences and unique opportunities for growth, with the support of professional guidance and resources. In collaboration with partner universities like Dartmouth College, George Washington University and the American University of Cairo, AUK offers its students opportunities to study or intern abroad while opening its doors for incoming undergraduate and graduate students to study and intern on campus. Students can also study or intern at non-partner universities of their choice by liaising with the international programs coordinator at AUK and the chosen university.