



TUITION & FEES

2023-2024





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Tuition and fees are applicable to all students whether they are enrolled as degree-seeking, visiting, or non-degree students. Students must read the following table carefully along with the notes:

STUDENT FEES AND CHARGES	KWD		Comments
TUITION			
Standard Undergraduate Tuition	210	Per credit hour	An additional KWD 20 per credit hour for Engineering courses.
College of Engineering and Applied Sciences Majors	230	Per credit hour	All courses including any other non-engineering courses will be charged at this rate upon declaring a major in the College of Engineering & Applied Sciences.
Intensive English Program	2,250	Per semester	
EXTRACURRICULAR ACTIVITIES FEE	50	Per semester. Non-refundable	Student activity fees are reduced by 50% for the summer semester.
OTHER FEES and CHARGES			
Application	20	Non-refundable	The application fee is charged for processing a candidate's application.
Placement Test	5	Per test	Non-refundable
Enrollment Deposit	100	Non-refundable	Adjusted towards tuition & fees and it is only valid for two regular semesters from the semester of admission

To Whom It May Concern Letter	2	Per letter	
Student ID Card Re-Issuance	5	Per student ID card	
Late Registration Fee	5	Per semester	
Reactivation of Student Enrollment	10		
Transcript Issuance Fee	5	Per transcript	
Graduation	25	Per graduate	
Diploma Re-Issuance Fee	10	Per diploma	

NOTES:

- Students should refer to the Academic Calendar & check their University emails on a regular basis to keep up-to-date on the due dates for payment & de-registration.**
- If a student withdraws from the university before the last day of the first week of classes, 100% of tuition and fees will be refunded (*this does not include the non-refundable enrollment deposit*). If the student withdraws before the last day of the second week of classes, 50% of tuition and fees will be refunded (*this does not include the non-refundable enrollment deposit*). After the end of the second week, **the student is liable for the tuition and fees in full**, therefore no refunds of tuition and fees will be processed.
- Library fines are determined and administered by the library director.
- Other fees and charges are applicable for both UG and IEP courses. Students are responsible for the cost of their textbooks and other course materials and supplies.
- Government scholarship students are subject to the PUC scholarship rules and regulations.**
- Siblings attending AUK may be eligible for a tuition fee discount – contact the AUK Finance Department for further information.
- Fees and charges are payable in the AUK Finance Department located on the first floor of the Administration Building.
- AUK accepts the following methods of payments:
 - Checks
 - Credit Cards
 - Debit Cards
 - Cash
 - Payment gateway through AUK Self-Service

([www.http://ssbbanner.auk.edu.kw:9010/BANPROD/twbkwbis.P_WWWLogin](http://ssbbanner.auk.edu.kw:9010/BANPROD/twbkwbis.P_WWWLogin))

ENROLLMENT DEPOSIT

Once an application has been accepted and the applicant has received an offer of admission from AUK, the applicant is required to confirm his/her enrollment by submitting a **KWD 100** non-refundable enrollment deposit to the AUK Finance Department. The deposit will be adjusted with the student's first tuition payment, and it is only valid for two regular semesters from the semester of admission.

If the AUK Finance Department does not receive the enrollment deposit, the applicant will be considered not attending AUK and cannot register for courses.

LEGAL CONTRACT

By registering for courses, the student is entering into a legally-binding contract with AUK and is obligated to pay all related student fees and charges.

PAYMENT OF FEES AND CHARGES

Before classes begin, students are expected to settle their accounts or to have made satisfactory arrangements for payment of the student fees and charges. Fees and charges are payable at the AUK Finance Department.

NON-PAYMENT

AUK reserves the right to recover any amount due, including any additional costs incurred as a result of a collection process or legal action, and, if necessary, to forward financial obligations owed to AUK to a collection agency and/or to initiate legal proceedings.

DE-REGISTRATION

All registered students who have not paid their tuition fees and charges, or who have not made financial arrangements with the AUK Finance Department, will be automatically dropped from their courses on the day student fees and charges are due.

PAYMENT OPTIONS

Full Payment

All student fees and charges are paid on the day of registration. This means that students pay in full the fees and charges upon completion of their registration.

Deferred Payment Scheme

Should a student decide to participate in the Deferred Payment Scheme, s/he pays 50% of his/her tuition and fees upon completion of his/her registration (inclusive of the Enrollment Deposit for newly-admitted students). The remaining 50% is paid in monthly installments, within a maximum of 3 months for the regular semesters.

TUITION FEES REFUND

Students may apply for a refund of tuition fees as follows:

1. Dropping courses per the provision outlined in the University Catalog
2. Withdrawal from the semester or AUK per the provision outlined in the University Catalog.
3. Due to extenuating circumstances.

Students petitioning for a refund based on extenuating circumstances must:

1. Withdraw from courses by completing a “*Withdrawal from AUK Form*” and submitting it to the Office of the Registrar.
2. Provide a letter of request and verifiable written documentation supporting the request to the director of the Finance Department.

“Extenuating circumstances” may include death of an immediate family member, call to military duty, legal proceedings, and medical illness requiring hospital stay. Students receive their refund checks in their name. Management will have the final discretion in deciding refunds on a case-by-case basis when student withdrawal from AUK is due to extenuating circumstances.

HOLDS

The AUK Finance Department will place a hold on those students who fail to meet their financial obligations to AUK, including on-time payment of their respective payment plan. A “hold” prevents students from, among other things, collecting their AUK transcripts and registering for future classes.