



Administrative Clearance Form

All graduating seniors must route this form to the administrative departments listed below. Completed forms should be returned to the Office of the Registrar for final graduation clearance. Incomplete forms will not be accepted.

Student Name: _____ Student ID: S000_____

Phone Number: _____

Expected Graduation Term:

Fall 20____ Spring 20____ Summer 20____

Are you a scholarship student? Yes No

Major: _____

Student's Signature: _____ Date: _____

FOR OFFICE USE ONLY:

ADMINISTRATIVE DEPARTMENT	PRINTED NAME	CLEARANCE SIGNATURE	DATE (dd/mm/yy)
Library			
Finance - Administration Building, 1 st floor			
Alumni Affairs – Across Registrar Office			
Registrar – Registrar & Admissions Building			

Note: This form is valid for one semester only. A new one must be completed in case of graduation deferral.

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