



AUK International Programs: Study Abroad/Exchange – Academic Planning Form

FORM MUST BE SIGNED BY ADVISOR & SUBMITTED TO THE OFFICE OF ALUMNI AFFAIRS AND CAREER DEVELOPMENT

Student & Program Information		
Student Name:	Abroad Institution/Program:	Major:
AUK ID #:	Abroad Proposed Term/Year	Minor:

Current Term	Earned Credits at AUK	Current Attempted Credits (<i>includes current semester</i>)	Credits Required for Graduation	Current Cumulative GPA

Student: This form allows you to plan your study abroad courses, outline your remaining requirements at AUK for graduation and is a planning document to complete the Study at Another Institute form to be submitted to the Registrar. This form serves to support your consultation process with advisors as you prepare for study abroad. NOTE: All institutions/programs/courses must be approved by the Kuwait MOHE (see <https://nbaq.edu.kw/website/en/>). Students must bring a printed copy of the institution listing from the above website when meeting with an advisor. Additionally, students should provide a copy of the course description and course syllabi from the abroad institution for the courses listed below.

STEP 1: Study Abroad/Exchange – Proposed Coursework

STUDENT – Please list the courses you plan to take during your study abroad/exchange program, the AUK equivalent and how you anticipate they will be applied to your AUK graduation requirements. You are responsible for verifying that the courses you intend to take abroad are approved to meet your major, minor, and core requirements. Complete the below table before seeing your advisor.

Study Abroad/Exchange Program			AUK Courses/ Requirements		
#	Course # and Course Title	Cr. Hrs	AUK Equivalent	Cr. Hrs	Applies Towards
Ex	Ex: LITR 203 Literary Review & Analysis	3	Ex. ENGL 200 Intro to Lit Studies	3	Ex. Major, Gen Ed., or Elective
1					
2					
3					
4					
5					
6					

7					
8					
9					

STEP 2: Advisor Review

Students require the recommendation of their advisor to apply to a study abroad program. Please use this form to help plan out his/her term abroad and the remaining graduation requirements at AUK. To stay on track, your adviser will use this academic plan to choose appropriate courses during their time abroad and after to complete their AUK degree.

#	Major Courses	General Education Courses	Free Electives/Minor Courses
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

ADVISOR RECOMMENDATION:

☐ **YES**, I recommend this student to study abroad in the program and courses indicated.

☐ **NO**, I do not recommend at this time.

ADVISOR NAME

SIGNATURE

DEPARTMENT

DATE